

TERMS OF REFERENCE - Finance Committee

Purpose

- An administrative committee to assist the Registrar with budgeting, reporting on the financial operations of the Saskatchewan College of Pharmacy Professionals (SCPP) and reporting on internal control.

Responsibilities

- ✓ Ongoing review of investments to monitor compliance with policies and investment objectives.
- ✓ Review monthly financial statements for variance to budget.
- ✓ Approve payments.
- ✓ Periodic review of signing authorities.
- ✓ Approval of the Registrar's expense reports.
- ✓ Periodic review of accounting policies and procedures.
- ✓ Participate in the development of the budget.

Composition

- The officers of the College:
President, President-Elect, Vice-President, Registrar-Treasurer

Staff Resource

- Registrar-Treasurer