



TERMS OF REFERENCE – Finance Committee

Purpose

An administrative committee to assist the Registrar with budgeting, reporting on the financial operations of the Saskatchewan College of Pharmacy Professionals (SCPP) and reporting on internal control.

Responsibilities

- Ongoing review of investments to monitor compliance with policies and investment objectives.
- Review monthly financial statements for variance to budget.
- Approve payments.
- Periodic review of signing authorities.
- Approval of the Registrar's expense reports.
- Periodic review of accounting policies and procedures.
- Participate in the development of the budget.

Composition

The officers of the College: President, President-Elect, Vice-President, Registrar-Treasurer.

Staff Resource

- Registrar-Treasurer.

Questions?
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