



SASKATCHEWAN  
COLLEGE OF  
PHARMACISTS

A N N U A L R E P O R T

2 0 0 4



## **Vision**

*Quality Pharmacy Care in Saskatchewan*

## **Mission & Ends**

The Saskatchewan College of Pharmacists exists so there will be Quality Pharmacy Care in Saskatchewan.

### **The mission includes the Ends Policies:**

Public Safety

Standardized Pharmacy Services

A Self-Regulated Profession

Positive Professional Image

Public Policy Supporting Health

Optimum Public Use of Pharmacy Services

The Pharmacist as a Member of the Health Care Team

Priority and Resource Allocation

## AGENDA

### 94<sup>th</sup> Annual General Meeting

April 9, 2005 4:00 pm

Regina Inn

Regina, Saskatchewan

President: Bill Paterson

Registrar: Ray Joubert

- 1.0 President's Welcome
- 2.0 Introduction of Councillors and Special Guests
- 3.0 Motion to Accept 2004 Minutes as Printed and Distributed
- 4.0 Business Arising from the Minutes
- 5.0 Memorial to Deceased Members
- 6.0 Reports
  - 6.1 President's Annual Report
  - 6.2 Registrar's Report
  - 6.3 Auditor's Report / Report of the Finance and Audit Committee
  - 6.4 Consideration of Annual Report as Printed and Distributed
  - 6.5 College of Pharmacy and Nutrition Report
- 7.0 New Business
- 8.0 Adjournment

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# REPORT OF THE PRESIDENT

2004 was an eventful year for the College. In my inaugural address, I committed to focusing on the following during my Presidency:

- Keeping pharmacists in the province;
- Pride in our profession and maintaining our image and trust with the public;
- Prescriptive authority;
- Primary health care and the Quality Council;
- Represent pharmacy and public interests;
- International pharmacy;
- Standards of practice; and,
- Education.

This report will demonstrate how Council has worked together and with others to address these challenges.

We completed the implementation of our new visual identity, including a new logo, arising from the change in name during 2003.

As qualified pharmacists were legally recognized as prescribers of emergency post-coital contraception, we began the process of examining other opportunities for prescriptive authority for pharmacists within our current scope of practice. We plan to prepare documents describing these opportunities to be used in consultations with affected parties.

Council continues to operate under the Policy Governance concept. With the help of a special “linkage” committee, Council strengthened efforts to link with our moral ownership, the public, and with members and others. Council uses this information when reviewing our Ends policies. These are the results we expect to achieve, for whose benefit and at what cost. Council routinely monitors and evaluates College performance according to these policies. We have met with representatives from the school trustees association, home care, Planned Parenthood of Regina, police authorities and drug abuse experts. We have published the results of these meetings in our Newsletter. In summary, information from these meetings has guided our response to such issues as crystal methamphetamine abuse and our approach to further prescriptive authority. Linkages with First Nations and aboriginal health, university students, long-term care and the Health Quality Council are being planned for future meetings.

During our September meetings, Council reviewed all policies to ensure that they continue to serve the College. Our Ends policies are summarized in this report’s covering pages. The following

report attempts to demonstrate how we are achieving these Ends.

## Priority and Resource Allocation

In 2003, Council had approved allocating the income from our Training and Competency Fund (formerly our insurance reserves) to the College of Pharmacy and Nutrition to cover the costs of the Learning Portfolio and training program materials. For 2004, the funds were granted to support the College’s Structured Practice Experiences Program.

The budget reflects moderately increased membership, licence and permit fees, mainly to cover increasing costs to meet our statutory and regulatory obligations. No new programming was budgeted.

Council was able to fill the vacancy for Electoral Division #2. However, Coralie Sorochuk resigned from Division #4 to pursue a career opportunity. On behalf of all members, we thank her for her contributions to the profession and public of Saskatchewan. Council will appoint a member from that division to fill this vacancy, or if that fails, from the membership at large.

## Public Policy Supporting Health

Following regulatory changes to allow the pharmacist to prescribe emergency contraception, Council began to examine changes to allow the pharmacist to dispense prescription drugs without a prescription for other emergency circumstances such as interim quantities when the patient is stabilized on chronic therapy. Other situations that Council plans to pursue include the authority to prescribe under protocols with physicians in collaborative practice arrangements and in circumstances when a prescription drug represents optimal therapy in self-care.

We continue to promote the voluntary elimination of tobacco products from pharmacies, or the premises in which a pharmacy is located. As the government’s tobacco legislation has come into force, we expect to receive renewed pressure to mandate the separation of pharmacies from the sale of tobacco. This will cause Council to reconsider the feasibility and priority of initiatives to fulfill this End.

We expressed concerns to the Minister of Health and the Department that the Drug Plan’s Maximum Allowable Cost policy implemented

July 1, 2004 could adversely affect patient care. We proposed alternatives to work collaboratively with our profession to reduce costs and advance optimal therapeutic outcomes. We are awaiting further consultation with the Department.

Council examined the initiatives of the Alberta College of Pharmacists to reduce the abuse of crystal methamphetamine, and discussed educational, preventive and interventionist strategies with members at district meetings. Members agreed with Council's preference to pursue educational strategies aimed at preventing abuse. We will consider a program being developed by fourth year pharmacy students. However, Council will also consider regulatory strategies to limit the sale of the precursor nonprescription drugs if purchases from pharmacies are linked with clandestine manufacture.

### **Optimum Public Use of Pharmacy Services – Primary Care and the Pharmacist as a Member of the Health Care Team**

Council continues our involvement with the Pharmacy Coalition on Primary Care and ongoing liaison with the Primary Health Services Branch of Saskatchewan Health to promote pharmacists as effective members of primary health care teams. Council continues to examine how regulatory barriers can be reduced or eliminated.

Along with the Registrar, we actively participate with 22 other organizations on the Integrated Primary Health Care Working Group (IPHCWG). This group facilitates interdisciplinary collaboration in the delivery of primary health care services.

The College played a prominent role in organizing and chairing the October conference sponsored by the IPHCWG entitled "Team 27/12 — Just Do It! — Lessons from Home and Abroad". It was an interdisciplinary forum to share learning from successful experiences in primary care and team development in Saskatchewan and from the UK study tour of primary care sites.

### **Public Safety**

As a result of monitoring activities that identified pharmacies or operations circumventing the bylaws, Council passed bylaw amendments to expand SCP authority over "International Prescription Service" pharmacies. When approved by the

Minister of Health, these bylaws will require conditional pharmacy permits for any pharmacy shipping drugs to persons (other than Canadian residents vacationing in the U.S.) outside of Canada, regardless of whether or not the Internet is involved, and when a pharmacy is indirectly involved in such services.

We continued our philosophy that malpractice insurance is consistent with public protection. Practising members are required to obtain and maintain "occurrence" type insurance. One of the only sources of this insurance is through the Representative Board of Saskatchewan Pharmacists (RBSP) membership. Due to availability becoming more limited, some members asked that we allow other types of insurance, such as "claims made" from sources other than through RBSP membership. For this reason, and also because of a changing insurance environment and increasing costs to administer our current requirements, Council began an extensive review of alternatives. This included consultations with insurance experts and our solicitor, before finalizing a decision in time for the next practising membership renewal period.

This End also includes our role to ensure competent, ethical pharmacists and public recourse for unsafe or unethical care. Our Complaints Committee was very active during the year and referred several complaints to the Discipline Committee. No discipline hearings were held due to procedural adjournments into 2005. Please refer to the Registrar's Report for further details.

### **A Self-Regulated Profession**

We held a successful series of district meetings during the fall. We primarily focused on education in two areas of the new Model Standards of Practice from the National Association of Pharmacy Regulatory Authorities (NAPRA), documentation and utilizing technicians in enhanced roles. This represents the first of a series of member education phases before the new standards are implemented.

The meetings also featured a presentation from the Drug Plan on Enhanced Data Collection, also known as ADAPT. Systems changes are being developed to expand the Drug Plan's capability to collect data for non-benefit prescription drugs and for non-beneficiaries.

Members again asked that the College pursue data collection for Exempted Codeine Compounds

under ADAPT. We will submit a formal request to the department.

We continued to support member education and provided guidance to assist members in complying with both provincial and federal privacy legislation.

Integration of the College of Pharmacy and Nutrition's Structured Practice Experiences Program with our internship requirement continued. Council addressed three requests to extend conditional licensure until successful completion of the Pharmacy Examining Board of Canada (PEBC) Qualifying Examination. As a result of these requests, Council has asked that the policies and procedures be reviewed to refine the process.

In addition to district meetings as a main communication strategy with members, we continue our commitment to the Newsletter and other conventional means such as this report and various mailings. We implemented E-Link, a web mail service provided by NAPRA.

## Positive Professional Image

Achieving this End includes dialogue with other professions, in particular medicine, to cooperatively resolve issues of mutual concern. Because physicians object to pharmacies selling prescriber data to third parties such as IMS Health Canada, Council met with a delegation from the College of Physicians and Surgeons, the Saskatchewan Medical Association and the Representative Board of Saskatchewan Pharmacists (RBSP). Council has yet to finalize a position, and in the meantime has commented on the government's proposed regulation under the *Health Information Protection Act* prohibiting such practices.

Other highlights of 2004 include:

- Council met with RBSP last December to discuss issues of mutual concern.
- Hosted the annual Convocation Luncheon to welcome the Pharmacy Class of 2004 into the profession.
- Continued our liaison with the Saskatchewan Branch of the Canadian Society of Hospital Pharmacists. I attended their annual meeting last October.

- Maintained representation on the Senates of the Universities of Regina and Saskatchewan, including active participation on key committees.
- Nominated appointees to other external organizations. These include the Saskatchewan Formulary Committee, Canadian Council on Continuing Education in Pharmacy, Pharmacy Examining Board of Canada and the National Association of Pharmacy Regulatory Authorities.
- Met with the Council of the Saskatchewan Registered Nurses' Association to identify common values and opportunities for collaboration.
- Continued, as a member of NAPRA, to be involved in the development of a national continuing competency program.
- Represented SCP at the Canadian Pharmacists Association (CPhA) Conference in Niagara Falls last May.
- Continued to be a partner organization in and a founding member of the "Saskatchewan Institute of Health Leadership" that held its inaugural program in January.
- Council received a presentation from Mandy De Jong, a long-term care pharmacist, on the results of her Master's research into the gaps between our standards and service expectations in long term care facilities.
- Council received a presentation from the Saskatchewan Branch of the Canadian Society of Hospital Pharmacists on the impact of hospital pharmacists on patient safety.

Upon request, further details are available from Council minutes, the SCP Newsletter and other College publications.

I am satisfied with our progress in addressing the challenges mentioned in my inaugural address. In my capacity as Past-President during the next term, I will encourage Council to continue to pursue these challenges.

I am honored to have served as President of the College. I extend my appreciation to Council, SCP staff and all pharmacists who engage in the affairs of the College or volunteer their time for College activities and committees and who have contributed towards achieving our mission of "Quality Pharmacy Care in Saskatchewan".

Respectfully submitted,  
Bill Paterson, President

# REPORT OF THE REGISTRAR-TREASURER

President Paterson and Members of the College:

I am pleased to present my twentieth report as Registrar-Treasurer. It demonstrates how the office contributes towards achieving the College's Vision, Mission and Ends established by Council under Policy Governance. As the secretariat and treasury for SCP, this office provides administrative support for Council and committees and the activities outlined in the President's report. We also manage issues, communications and our statutory obligations. The latter include registration and licensing and monitoring and enforcement activities such as field operations consisting of routine and special evaluation of pharmacies and investigation of complaints. We act as liaison between Council, committees and members, government, the public, other

professional organizations, the pharmaceutical industry and other stakeholders.

The Assistant Registrar is responsible for the office's registration and licensing system involving registration of interns, registration and licensing of members and granting permits to pharmacies. Activity in this area is summarized for 2004 compared to prior years in the following table.

We experienced a very small increase in the number of members while the number of pharmacies decreased slightly. Prior fluctuations in membership due to the Mutual Recognition Agreement have stabilized. In past years some out of province members relinquished their registration and membership due to the reduced barriers for re-admission under the MRA. Now, most losses seem

MEMBERSHIP								
As of December 31:	1997	1998	1999*	2000	2001	2002	2003	2004
<b>Practising Members:</b>								
<b>Community:</b>								
Pharmacy Managers	338	343	344	321	330	318	317	315
Staff Pharmacists	443	442	454	480	472	512	509	526
Conditional Licences							4	4
Sub-Total	781	785	798	801	802	830	<b>830</b>	<b>845</b>
<b>Hospital:</b>	161	149	153	156	151	150	<b>154</b>	<b>175</b>
<b>Others Practising:</b>	138	147	136	151	176	139	158	150
<b>TOTAL PRACTISING</b>	1080	1081	1087	1108	1129	1119	<b>1142</b>	<b>1170</b>
<b>Non Practising</b>								
(Includes Retired) to 2001	426	427	414	398	173**			
Non Practising-Post 2001						63	63	56
Retired-Post 2001						86	83	82
Associate					132**	115	110	96
<b>TOTAL</b>	<b>1506</b>	<b>1508</b>	<b>1501</b>	<b>1506</b>	<b>1434</b>	<b>1383</b>	<b>1398</b>	<b>1404</b>
<b>Pharmacies</b>								
Community	334	335	340	340	333	338	331	325
Satellite	8	10	13	15	16	14	15	14
Hospital	71	***						
Dispensing Physician	8	8	7	7	7	8	7	6
Publicly Owned					2	2	0	0
Internet						1	1	1

\*1999 statistics may be inaccurate due to administrative changes arising from conversions to Y2K compliant systems.

\*\*In compliance with the Mutual Recognition Agreement, the Non Practising member category was reclassified effective July 1, 2001 to include active, unlicensed members in non-patient care settings. The new Associate membership category replaced the Non Practising category.

\*\*\*Permits no longer issued to Hospital Pharmacies

to be due to normal attrition. Gains in the number of members practising in community and hospital pharmacies are offset by losses in other membership categories. Provincially, and in collaboration with national initiatives, we are continuing to monitor membership trends to predict our human resource requirements.

During 2004:

- Seven community pharmacies opened, as follows: Kipling (Kipling Pharmasave), Regina (Golden Mile Rexall Drug Store), Lloydminster (Family Pharmacy on 50<sup>th</sup> St.), Craik (Mel's Pharmacy), Saskatoon (Hewgill's Rexall Drug Store, Medicine Shoppe #216), Weyburn (Weyburn Health Centre Pharmacy).
- Sixteen community pharmacies closed, as follows: Regina (three), Saskatoon (four), Craik,

Deschambault Lake, Swift Current, Weyburn, Gravelbourg, Goodsoil, Tisdale, Lloydminster, Neilburg.

- Twenty-three community pharmacies changed ownership.
- Sixty-seven Interns were registered.
- Seventy-one new members, of which 52 were Saskatchewan graduates; five Saskatchewan graduates were through the MRA — meaning they left the province without registering and returned under the MRA; 13 were candidates from other Canadian jurisdictions and one was a foreign-trained registrant.
- Attrition during fiscal year: 15 retirements, 54 left the province, 65 terminations for non-payment of dues, three deaths.

### FINANCIAL: FOR THE FISCAL YEAR ENDING DECEMBER 31, 2004

	ACTUAL	BUDGET	Comments
<b>REVENUE</b>			
Registration	62,395	63,430	Fewer registrations
Membership and Licences	679,241	699,925	Fewer new members registered
Permits	307,846	318,600	Fewer pharmacies
Alternative Reimbursement Program	23,395	0	
Interest	21,025	10,034	Higher interest rates and principal
Public and Professional Relations	3,086	2,840	Higher attendance at Convocation Luncheon
Service Revenue	11,424	21,120	Fewer sales due to web site
Expense Reimbursement	6,678	7,229	Discipline costs recovered
Other Revenue	15,837	17,989	SPEP grant timing and discipline fines collected
<b>TOTAL</b>	1,130,927	1,141,167	
<b>EXPENDITURES</b>			
Administration	697,288	710,925	Economies in Field Officer costs and equipment leases
Newsletter	3,527	12,230	One fewer issue and one invoice outstanding
Building Operation	21,861	22,188	Savings in janitorial and renovations
Continuing Education	84,821	80,315	Per member grant plus portfolio audit
Council	40,536	61,275	Savings in public linkage and meeting costs
Delegates	10,244	8,293	CPhA Conference more costly
Legal and Audit	59,133	65,441	Decreased discipline and use of solicitor
Other Committee	12,417	51,200	Fewer meetings than expected
Public and Professional Relations	122,873	128,766	Reduced purchases of signs and Drug Caution Code
<b>TOTAL</b>	1,052,700	1,140,633	
Surplus (Deficit)	78,277	534	



- **Pharmacists Qualified to Prescribe Emergency Post-Coital Contraception**

As at September 1, 2003 = 345

As at December 31, 2003 = 485

As at December 31, 2004 = 633

Our financial picture improved mainly due to savings in administration costs and reduced legal costs due to less discipline and overall use of our solicitor. However, the operating fund continues to be significantly below the target of 50% of administration costs. The plan is to continue budgeting based upon realistic revenue to adequately fund operations and contribute to the operating fund through administrative efficiencies, fiscal restraint and cash flow management.

## Field Operations

<b>Regular activities:</b>	<b>2004</b>	<b>2003</b>	<b>2002</b>	<b>2001</b>
RPE	93	36	10	62
L&L	0	5	9	12
RLI	6	11	5	2
RNI	4	5	1	5
POI	6	2	12	1
INV	4	9	8	9
MJI	1	2	1	0
DCF	3	1	0	0

### Key:

RPE = Routine Pharmacy Evaluations in Northern half of the province.

L&L = Lock and Leave Inspections

RLI = Relocation Inspections

RNI = Renovation Inspections

POI = Pre-opening Inspections

INV = New Investigations requiring travel to the pharmacy locations to conduct a review of the records and/or an interview of the member(s)/or members of the public or affected agencies (such as home care, etc). Investigations that are ongoing and continue to require travel were not counted.

MJI = Multi-jurisdictional Investigations involving the RCMP.

DCF = Follow-up Evaluations to determine the compliance with an order of the Discipline Committee.

Other activities of the Field Officer:

- Participated in committees — SCP Council meetings, Complaints Committee, Methadone working groups in Regina and Saskatoon, and SIAST Pharmacy Technician Training Program Advisory Committee.

- Attended various conference and workshops: RBSP Annual Conference (Saskatoon), National Primary Health Care Conference (Winnipeg), Privacy Legislation Conference (Regina), QI Nexus Health Quality Council Conference (Saskatoon), Root Cause Analysis (blame free error reporting), Advanced Investigators Workshop (Saskatoon) and a multi-stakeholders meeting regarding Crystal Methamphetamine (Prince Albert).
- Assisted with U of S College of Pharmacy and Nutrition Pharmacy graduates' Convocation Luncheon and awards ceremony.
- Assisted in teaching U of S Pharmacy students Methadone and drug abuse issues and federal law.
- Attended the annual Canadian Pharmacy Inspectors Symposium in Winnipeg, Manitoba.
- Continued to maintain and build contacts and network with various regulatory bodies and law enforcement agencies such as the RCMP, Saskatchewan Health, and Health Canada (observed an NIHB audit conducted by First Canadian Health auditors).
- Assisted the Assistant Registrar in conducting several jurisprudence exams.

## Complaints

In 2004, 30 new complaint files were submitted to the Complaints Committee for recommendation to the Discipline Committee that: a) no further action to be taken, or b) the Discipline Committee hear and determine the formal complaint.

The number of formal complaints to be reviewed by the Committee continued to decline from the high of 54 in 2002. The Committee is aware that the time required to make a decision on any given file may seem slow for both the member named in the complaint and the complainant. However, the Committee members are cognizant of their responsibility to thoroughly investigate each complaint so as to make a well-informed decision.

The Committee addressed 14 files carried over from 2003. As well, 30 new files (containing 33 complaints) were opened. During the course of the year 33 files were closed.

In 2004, the Complaints Committee referred three matters for hearing and determination by the Discipline Committee. Due to procedural postponements, all hearings were deferred to 2005.

## COMPLAINTS SUMMARY

	2004	2003	2002	2001	2000	1999	1998
Advertising	0	1	0	0	1	6	5
Alcohol/Drug Abuse	0	3	1	1	0	1	1
Communication/Unprofessional Behaviour	4	8	12	13	18	14	5
Medication Error	7	7	12	11	15	9	12
Record Keeping	0	0	2	1	0	1	0
Bylaws/Standard/Guideline Infractions	5	5	8	0	1	1	0
Prescription Transfers	3	0	1	1	0	0	1
Overcharging/Bill Irregularities	4	1	1	5	5	2	1
Inappropriate Product Selection	0	1	2	1	0	0	0
Unsupervised Assistant	1	1	1	0	1	4	0
Prescription Short Fills	3	1	0	0	0	1	0
Pharmacist Not on Duty	0	1	1	0	2	1	0
Dispensing without Authority	1	1	2	0	2	0	2
Miscellaneous/Other	5	7	11	9	9	8	6
<b>Total</b>	<b>33</b>	<b>37</b>	<b>54</b>	<b>45</b>	<b>51</b>	<b>52</b>	<b>34</b>

N.B. Total exceeds number of complaints due to more than one allegation in some of the complaints.

### Other Activities

- Under Council's communications strategy, we prepared four editions of our Newsletter. We also planned our annual general meeting in Saskatoon. Finally, we held nine district meetings during the fall.
- We have continued our contract with the College of Pharmacy and Nutrition to facilitate professional development activities for members. The "Learning Portfolio" has been successfully implemented, and plans to audit a sample of members are underway and expected to be completed by the first quarter of 2005.
- During membership renewal, members submitted their professional development logs to meet the continuing education requirement.
- We continue to regulate conditions of sale of drugs based on the NAPRA model drug scheduling system. This includes accepting NDSAC recommendations based on objective, scientific application of risk management factors that depend upon the NAPRA Model Standards of Practice. To date, Council and the Saskatchewan Government have accepted all recommendations of the National Drug Scheduling Advisory Committee (NDSAC).
- We are implementing the first phase of the NAPRA Model Competency Based Standards of Practice. They were sent to members following introductory sessions at the fall 2003 district

meetings. The fall 2004 district meetings featured education and tools for addressing documentation and technicians. Member feedback is being incorporated into implementation of the documentation standards. Regarding our competency based self-assessment process to more effectively utilize technicians, consultations with the Saskatchewan Institute of Applied Science and Technology (SIAST) and RBSP are ongoing and expected to resolve satisfactorily for referral to the Professional Practice Committee.

- The educational and regulatory initiatives to permit pharmacists to prescribe emergency contraception continue. During 2005, we will begin to plan the next phases for pursuing enhanced prescriptive authority for pharmacists. The first step will be to prepare a submission on prescriptive authority for Council approval before consultation with stakeholders. Once the consultations are concluded, we will submit our request to the Department of Health for approval.
- Regarding Council's policy to eliminate unhealthy products like tobacco from pharmacies, we are monitoring the recent legislative changes to ban tobacco from all public places effective January 1, 2005. Saskatchewan Health continues to encourage the College to join the anti-tobacco coalition.
- The Seamless Care Task Force pilot project is

dormant, subject to the next phases of the medication viewer being made available to pharmacists under the ADAPT program.

- We were actively involved in consultations respecting regulations to the *Health Information Protection Act*. This included a submission and meeting with Saskatchewan Health officials, and we are awaiting an invitation to participate in the next round of consultations.
- We continue to be actively involved in consultations on health reform. The College led the coordination of the October Primary Care Conference in Regina entitled, "Team 27/12 — Just do It! — Lessons from Home and Abroad".
- We have been actively involved in the Western Health Information Collaborative Provider Registry project.
- The College is represented on the Pharmacy Information Program Advisory Committee and Working Groups.
- The College played a lead role with the Privacy Commissioner's office and other organizations on the planning committee, and co-chaired the October privacy legislation conference in Regina.
- We continue to participate in collaborative initiatives like the Integrated Primary Health Care Working Group, Network of Interprofessional Regulatory Organizations, joint executive meetings with the RBSP, joint Council meeting with the Saskatchewan Registered Nurses' Association (SRNA), the SRNA Advisory Committee on Nurse Practitioners, and the Triplicate Prescription Program. In addition, we actively participate in all Health Quality Council initiatives involving drugs.
- We continue to support the Pharmacy Coalition on Primary Care. While the Coalition was dormant for most of 2004, SCP, along with the College of Pharmacy and Nutrition, assisted in leading its revival. Council established the priority of removing or reducing regulatory barriers, and we will seek feedback from the Coalition.
- The College is a founding and funding partner in the Saskatchewan Institute of Health Leadership and participated extensively in the 2004 inaugural program. Two Saskatchewan pharmacists completed the program. We continue on the planning and steering committee for the 2005 program and plan to sponsor up to four candidates.
- We continue to regulate the successful implementation of pharmacists prescribing emer-

gency contraception. This includes enforcing competency requirements and supporting education for members so that they are properly qualified.

The next phase in prescriptive authority for pharmacists will include a consultation paper describing the following concepts on pharmacists prescribing in an interdependent capacity based upon the existing skills of the pharmacist:

- Continued care prescriptions where the pharmacist can extend one refill when the repeats have expired for patients stabilized on chronic medication;
- Under protocol with a physician in a collaborative practice environment; and,
- Schedule I drugs for Schedule II indications (i.e. prescribing a prescription only drug when it is indicated for self-care).
- In implementing our policy on Internet pharmacies, we have developed new bylaws, pending the Minister's approval, to broaden our regulatory scope over all levels of involvement.
- I am a member of the Council of Pharmacy Registrars of Canada, an advisory committee to the Board of Directors of the National Association of Pharmacy Regulatory Authorities. We coordinate activities amongst our respective organizations and advance issues to the Board for policy resolution. This involves attending meetings as required and participating on various task forces, committees and working groups. I continue to chair the National Continuing Competency Core Program Steering Committee that is overseeing the development of a national model continuing competency assurance program.
- I am also the NAPRA appointee to the Board of Directors of the Canadian Council for Accreditation of Pharmacy Programs.
- Staff continues our liaison with the College of Pharmacy and Nutrition. Under the new curriculum, I teach law and ethics, and conduct guest lectures on a variety of professional issues. This liaison also includes serving on the Advisory Board of the Saskatchewan Drug Information Service.
- Staff participates in the Network of Interprofessional Regulatory Organizations. Consisting of representatives from the governing bodies for all health professions and Saskatchewan Health, it meets four times per year to share information and discuss issues of mutual interest.

Other activities include:

- Chair the Integrated Primary Health Care Working Group;
- Attended consultation sessions on extended nurse practitioner legislation, and am a member of the SRNA Advisory Committee;
- Attended meetings to examine the Drug Plan's ADAPT Program to collect data on all prescriptions for all Saskatchewan residents, including data collection for the Triplicate Prescription Program, and serve as a member of the Pharmacy Information Program Advisory Committee;
- Researched and prepared guidelines on a variety of issues, including the federal and provincial privacy legislation;
- Provided administrative support to Council and the Audit and Finance Committees;
- Attended collaborative practice meetings with the Registrar of the College of Physicians and Surgeons and the Executive Director of the Saskatchewan Registered Nurses' Association;
- Made a presentation to an International Symposium on Internet Pharmacy, and attended a national symposium on entry-level Pharm D, both of which were sponsored by the University of Toronto; and,
- Served as Steering Committee Partner Member for the Saskatchewan Institute of Health Leadership.

Assistant Registrar Jeanne Eriksen manages the registration and licensing process. This included staggering membership and permit renewal deadlines where the latter was changed to December 1. In addition to this, she provides considerable administrative support to the Complaints Committee. She also represents SCP on the Continuing Professional Development for Pharmacists Advisory Committee and the Structured Practice Experiences Program Advisory Committee.

## **Conclusion**

On behalf of all staff, I extend our sincere appreciation to President Paterson and members of Council and all committees and appointees for their leadership, loyalty and dedication. History will show that all of you have contributed significantly to our successes this year. We are privileged to work with such competent volunteers. Personally, sincere thanks are extended to Brett Filson and staff for their cooperation on RBSP issues, and to Andrea Brockmeyer, Jeanne Eriksen, Paulette Francis (temporary), Pat Guillemin, Cheryl Klein, Heather Neirinck and Lori Postnikoff for their dedication, hard work and outstanding support.

Respectfully submitted,  
R. J. Joubert, Registrar-Treasurer

## 2004-2005 SCP

\* Chairman

A = Advisory (Non-Voting)

O = Officers

P = Public Members

### Council/Executive

\*Bill Paterson O  
Debbie McCulloch O  
Jeannette Sandiford O  
Terri Bromm  
Coralie Sorochnik  
Corry MacWilliam  
Melanie McLeod  
Randy Wisner  
Linda Suveges  
Steven Yakiwchuk A  
May Bridgewater P  
Lavonne Heck P

### Committees

#### Awards and Honors

##### (Joint Committee with RBSP)

\*Arlene Kuntz  
Garry Guedo  
Linda Sulz  
Guy Nobert (RBSP Rep)  
Lori Postnikoff (SCP Rep)  
Brett Filson A

#### Complaints

\*Bill Paterson  
Linda Klassen  
Darryl Leshko  
Scott Livingstone  
Melanie McLeod  
Margaret Wheaton  
May Bridgewater P  
Jeanne Eriksen A  
Lori Postnikoff A

### Discipline

\*Bev Allen  
Mike Davis  
Arlene Kuntz  
Debbie McCulloch  
Doug Spitzig  
Randy Wisner  
Lavonne Heck P  
Ray Joubert A

### Professional Practice

\*Garry Guedo  
Michelle Deschamps  
Harold Just  
Linda Klassen  
Cheryl Lalonde  
Vali Orchard  
Susan Poulin  
Betty Riddell  
Bill Semchuk  
John Stanzeleit  
Kimberley Sentes A  
Jeanne Eriksen A

### Registration and Licensing Policies

\*Mike Davis  
Donna Herbert  
Vali Orchard  
Lyn Rhode  
Kimberley Smith  
Margaret Wheaton  
Jeanne Eriksen A

### Pharmacy Coalition on Primary Care

College of Pharmacy  
and Nutrition

Dennis Gorecki  
Shannan Neubauer  
Yvonne Shevchuk

RBSP

Rod Amaya  
Brett Filson

CSHP (Sask. Branch)

Barry Lyons  
Melanie McLeod

SCP

Brenda Schuster  
Ray Joubert

### Appointees

#### CCCEP

Michelle Deschamps

#### Formulary Committee

Cintra Kanhai

#### Council of Pharmacy Registrars of Canada (CPRC)

Ray Joubert

#### National Association of Pharmacy Regulatory Authorities (NAPRA)

Janet Bradshaw  
Ray Joubert

#### Pharmacy Examining Board of Canada (PEBC)

Bev Allen  
(term expires Feb. 2005)  
Brenda Schuster  
(term begins Feb. 2005)

#### University of Regina Senate

Janet Bradshaw

#### University of Saskatchewan Senate

Gary Groves

### Staff

#### Registrar-Treasurer

Ray Joubert

#### Assistant Registrar

Jeanne Eriksen

#### Field Officer

Lori Postnikoff

#### Administrative Assistants

Andrea Brockmeyer  
(maternity leave)  
Paulette Francis (term)  
Pat Guillemin  
Cheryl Klein  
Heather Neirinck

# MINUTES OF THE 93<sup>RD</sup> AGM

Annual General Meeting  
Sunday, March 28, 2004  
Radisson Hotel, Saskatoon  
Chairman – Randy Wisner

## 1.0 Welcome and Opening Remarks

Chairman Wisner called the meeting to order and welcomed those members present to the 93<sup>rd</sup> Annual General Meeting of the Saskatchewan College of Pharmacists.

## 2.0 Introduction of Councillors and Special Guests

Chairman Wisner of Prince Albert introduced the Council members as follows: President-Elect, Bill Paterson of Regina; Past-President, Brenda Schuster of Regina; Vice-President, Debbie McCulloch of Rosetown; and Council Members Doug Spitzig, Saskatoon; Corry MacWilliam, Swift Current; Jeannette Sandiford, Weyburn; Ex-Officio, Dennis Gorecki, Saskatoon; Public Members, May Bridgewater and Lavonne Heck, both of Regina. Mr. Wisner also introduced new members elected in March 2004 as follows: Ms. Melanie McLeod, Regina, for Division 8; Miss Coralie Sorochnik, Saskatoon, for Division 4, and he took this opportunity to advise that the position of councillor for Division 2 is currently vacant.

Mr. Wisner extended a special thank you to Mr. Doug Spitzig and Dr. Brenda Schuster, who are retiring from Council, for their six years of commitment and dedication to the College. Mr. Wisner also thanked Ms. Christine Woo, Senior Stick, who represented the students over the past year, and announced that Mr. Steve Yakiwchuk will be Senior Stick for the upcoming year.

Special guests welcomed and introduced to the assembly were Bev Allen, who is serving his third year of a three-year term as SCP appointee to the Pharmacy Examining Board of Canada; Cintra Kanhai, SCP appointee to the Formulary Committee; and Janet Bradshaw, SCP appointee to the National Association of Pharmacy Regulatory Authorities. Both Janet and Cintra were acknowledged in their absence.

## 3.0 Motion To Accept 2003 Minutes as Printed and Distributed

MOTION: Bev Allen/Bob Shay

THAT the Minutes of the 92<sup>nd</sup> Annual General Meeting of the Saskatchewan Pharmaceutical Association, held on Saturday, May 3, 2003, in Moose Jaw, be adopted as printed and distributed.

CARRIED

## 4.0 Business Arising from the Minutes

There was no business arising from the minutes.

## 5.0 Memorial to Deceased Members

Chairman Wisner asked the assembly to rise for a moment of silent tribute to the following deceased members and former members:

Gordon MacKellar Brown  
Clifford McClain Courtice  
John L. Dlouhy  
Charles Peter Grimm  
Harold Hinchsliff  
Alice Amanda Johnson  
Mary Kathleen Johnson  
Robert Keith Johnston  
Anne Theresa Mehr  
Meldon Theodore Melymick  
Milbert Edmund Merk  
Calvin Sterling Mills  
Leslie Alexander William Parsons  
Shirley Marie Smyth  
George Alvin Teed

## 6.0 Reports

### 6.1 College of Pharmacy and Nutrition Report

Chairman Wisner called on Dr. Dennis Gorecki, Dean of the College of Pharmacy and Nutrition, to address this meeting. Dean Gorecki presented an overview of his 6<sup>th</sup> published report. Highlighted accomplishments included admissions, enrolment statistics, strategic planning process and securing new research grants. Dean Gorecki announced that Dr. Linda Suveges will be acting Dean for 2004-2005, while he takes a one-year administrative leave.

Dean Gorecki took the opportunity to thank the SCP, the RBSP and the members for their support in supervising and mentoring the SPEP students, and he also thanked Alumni members, family and friends for generous contributions to College.

Dean Gorecki's report was received for information.

### 6.2 President's Annual Report

President-Elect Mr. Bill Paterson assumed the chair, introduced President Wisner, and invited him to present his annual report.

President Wisner referred members to his published report on pages 2, 3 and 4 of the printed Annual Report, which summarizes the activities of the College and demonstrates how we monitor and



evaluate our performance according to the Ends policies.

MOTION: Bev Allen/Gordon Stueck

THAT the President's report be accepted as presented.

CARRIED

### **6.3 Registrar's Report**

Chairman Wisser invited the Registrar, Ray Joubert, to present his report. Mr. Joubert referred to his printed report, which includes statistical information and projections. He also took this opportunity to point out that acknowledgement of support for pharmacists to prescribe emergency contraception had been inadvertently omitted from the Annual Report. For the record, he thanked the Representative Board of Saskatchewan Pharmacists; Government of Saskatchewan including the Department of Justice, the Department of Health, particularly the Policy and Planning Branch, and the Drug Plan and Extended Benefits Branch; the Saskatchewan Medical Association; the College of Physicians and Surgeons; the Saskatchewan Registered Nurses' Association; the College of Pharmacy and Nutrition; and the Canadian Pharmacists Association for their support.

Mr. Joubert announced that the College will be implementing E-Link, an internal e-mail service through the NAPRA website for members. He advised that information will be coming from SCP offices introducing E-Link, with instructions on how to use it. He anticipates this will be a very valuable and useful tool in communicating with members.

Mr. Joubert also reported that he sits on the advisory committee of the Pharmacy Information Program (PIP) and that members can expect to receive further information as this important initiative develops.

He invited questions from the floor arising from his published report. There were no questions.

MOTION: Michelle Deschamps/  
Shelley Woloshyn

THAT the Registrar's report be accepted as presented and published.

CARRIED

### **6.4 Auditor's Report**

Chairman Wisser invited Mr. Joubert to present the Auditor's report and answer questions respecting the published Audited Financial Statements for the fiscal year ended December 31, 2003. Mr. Joubert directed those assembled to the Auditor's

report and audited financial statements for 2002-2003 published in the Annual Report.

Mr. Joubert specifically highlighted the published details of revenue and expenditures and accompanying comments, and noted that the audit committee has yet to meet with the Auditor.

Mr. Joubert also presented a summary of the 2004 budget and responded to questions from members.

MOTION: Kendra Townsend/Yvonne Shevchuk

THAT the audited Financial Statement of the College for fiscal period ended December 31, 2003, and the audited Financial Statements of the Diamond Jubilee Scholarship Fund be accepted.

CARRIED

### **6.5 Consideration of Annual Report as Printed and Distributed**

Chairman Wisser called for questions or comments on the Annual Report. There was discussion surrounding the investment the SCP is making in NAPRA, and Mr. Joubert responded that the SCP is getting very good value for money as for every \$1 we spend, we save at least \$2 in other costs.

A question was also raised regarding the increased cost of administration, and Mr. Joubert responded that this increase is to adjust the pharmacists' salaries and the ongoing increased cost of postage and other such overheads.

He also reported that there is an increase of registrations and the licensing fees have been increased to continue to finance the organization.

MOTION: Lyn Rhode/Nancy Hassen

THAT the balance of the Annual Report be approved as printed and distributed.

CARRIED

### **7.0 New Business**

There was no new business.

### **8.0 Adjournment**

Chairman Wisser thanked those present for attending and for their time and support to keep the profession at such a high calibre.

Chairman Wisser declared the Annual General Meeting productive and successful. He also thanked the staff of the Saskatchewan College of Pharmacists for their time and commitment to the College.

MOTION: Doug Spitzig/Fred Basler

THAT the meeting be adjourned.

CARRIED

## Introduction

I am pleased to provide this report as Acting Dean, during Dean Dennis Gorecki's Administrative Leave. Dean Gorecki is working this year on development activities, as part of a new major University fundraising campaign — "Thinking the World of Our Future". A new position of Associate Dean of Research and Graduate Affairs was established July 1, 2004, and Dr. Marianna Foldvari has taken on this role to spearhead our **Research Plan** and **Graduate Education and Success Plan**. Dr. Fred Rémillard is serving as Assistant Dean of Undergraduate Affairs for this year. Drs. Shawna Berenbaum and Yvonne Shevchuk agreed to continue to serve as Heads of the Division of Nutrition and Dietetics and the Division of Pharmacy, to provide continuity to the College leadership team during the Dean's leave.

## University News

Hard work by all colleges and administrative units has culminated in the adoption of the university's first multi-year strategic plan — **A Framework for Action: University of Saskatchewan Integrated Plan 2003-07**. It includes over 60 initiatives in academic programs and changing practices aimed at ensuring that the University achieves international standards and academic pre-eminence, while reinforcing our sense of place. In June 2004, the College received "Planning Parameters" from the University's Integrated Planning Office. This document identifies the Pharmacy and Nutrition initiatives that will contribute to the University's plan, and sets out expectations of us during this planning cycle. These include: an increase in graduate student enrolment; modest growth in research productivity; involvement in University-wide health education initiatives; and an enrolment and tuition plan that will result in less reliance on the University's budget, while providing a net increase in revenue for the College.

Dr. Berenbaum is current Chair of the Health Science Deans' Committee. A number of Pharmacy and Nutrition faculty are on planning teams for the new Academic Health Sciences Complex. Discussions are taking place regarding increased collaborations with the College of Medicine, specifically Pharmacology, and on planning for proposed B.A./B.Sc. programs in Health Sciences and Master's of Public Health.

## Undergraduate Programs

Enrolment in 2004-05 totalled 330 Pharmacy and 102 Nutrition students. Eighty students are expected to receive the B.S.P. degree this year and 20 the B.Sc. in Nutrition. The number of applications continues to increase, and the quality of applicants is high. There were 566 applicants for 90 Pharmacy spaces this past September.

The Canadian Council for the Accreditation of Pharmacy Programs conducted its five-year review of the Bachelor of Science in Pharmacy program this past year. Many thanks to the practitioners, students, faculty and staff who worked to provide the accreditation team with detailed written analysis of the program, and who met with the team over three days in September to provide first-hand information. Reviewers noted the significant progress made in the areas of curriculum development, admissions, administrative reorganization and enhanced external relationships. A decision regarding the Pharmacy program's accreditation status is expected in May 2005. An exciting grassroots initiative, developed by faculty and staff this past year, involves interdisciplinary Pharmacy and Nutrition labs — one on management of osteoporosis fracture and the other on cardiovascular risk assessment.

We are pleased to announce the establishment of two new undergraduate awards, made possible through the generosity of B.S.P. graduates and their families. The Dennis and Sharon Johnson Family College of Pharmacy and Nutrition Huskie Hockey Scholarship is presented to a member of the Huskie women's hockey team and the Dr. Sidney J. Smith Scholarship is awarded in recognition of high academic achievement of a Year 2 or 3 Pharmacy student. The awards were presented at the College's annual Academic Awards Ceremony, at which time all donors, including SCP, were gratefully acknowledged.

## Graduate Studies and Research

There are currently 22 Pharmacy and 17 Nutrition graduate students plus one Interdisciplinary student in Public Health and three in Toxicology. Two students received prestigious national awards this past year: Pharmacy Ph.D. student Danette Nicolay was awarded a CIHR Fellowship to recognize outstanding health professionals engaged in research, and Nutrition Ph.D. student Julia Ewaschuk was recipient of an NSERC Canada



Graduate Scholarship. The College has allocated \$200,000 of additional scholarship funding to attract students of excellence. We were successful in obtaining Graduate Service Fellowship funding to support a student during the summer to catalogue and coordinate the MacAulay Pharmaceutical Collection. We are pleased to have several post-doctoral fellows and visiting scientists working with our faculty on advanced research.

College researchers continue to achieve excellent success in obtaining funding from national Tri-Council agencies, provincial grantors, disease foundations and other sources. We are pleased to report on the most recent grants received in the Canadian Institutes of Health Research competition. Dr. David Blackburn is Principal Investigator, with collaborators Dr. Roy Dobson from the College, and Drs. Muhammad Marndani, Mary Rose Stang and Tom Wilson, for a study on atenolol and mortality in congestive heart failure. Dr. Jonathan Dimmock, Professor Emeritus, has been awarded a five-year grant to continue his work on "Mannich bases and related compounds: A quest for candidate drugs possessing selective toxicity for malignant cells and immunosuppressant properties." A record number of 19 undergraduate students worked on a range of summer research projects this past summer.

Two new research groups have been established in the College, and their members include Pharmacy and Nutrition faculty researchers as well as colleagues from related disciplines. The Pharmaceutical Research Group will focus on various aspects of pharmaceutical development. The Primary Care/Public Health Research Group will draw on the expertise of our faculty, as well as collaborations with other colleges, health professionals and the community, to pursue research initiatives on this important health care delivery model. A number of faculty are also involved in other biomedical groups on campus in the areas of Neural Systems and Plasticity, Aging, Obesity and Cardiovascular research.

A College Core Equipment Facility and a Common Tissue Culture Facility have been established to enhance research and equipment facilities. Faculty and graduate students are looking forward to making use of the Canadian Light Source synchrotron, which opened in October 2004. This national facility at the U of S will provide outstanding opportunities for researchers, notably in the area of drug design.

## Student Activities

Co-presidents Patrick Zachar (Pharmacy) and Brooke Simpkins (Nutrition), Senior Stick Steve Yakiwchuk, and SPNSS representatives have coordinated a wide range of social, athletic and professional activities. Highlights have included the September Professional Enhancement Event at which Mr. Rod Amaya, RBSP Chair, and Dr. Jim Blackburn, Professor Emeritus, provided their insight on the changing health care environment and role of the pharmacist. Prospective employers from health regions, independent and corporate pharmacies and other organizations provided students with information on the outstanding career options available at the annual Pharmacy Career Fair in October. In January, 24 students traveled to Laval University for the annual Professional Development Week, which focused this year on "Interdisciplinarity: A History of Teamwork." Pharmacy and Nutrition students are involved in a number of fundraising initiatives to contribute to the Centre of Care for Breast Cancer in Saskatoon.

Brian Fahlman is President of the Pharmacy and Nutrition Graduate Course Council. Pharmacy and Nutrition students are looking forward to participating and presenting their work in the annual Life Sciences Research Conference.

## Service Activities

Dr. Joan Bobyn is working with the Continuing Professional Development for Pharmacists program on the audit process for Saskatchewan pharmacists' learning portfolios. Calls to the Saskatchewan Drug Information Service — Consumer Drug Information, operated out of the College, continue to increase. The Healthcare Professional Drug Information component of the SDIS plays an important role in the B.S.P. program, by providing all students with experience in drug information. Carmen Bell has joined the SDIS as Drug Information Consultant. Faculty, staff and students are involved in a wide range of other outreach and engagement programs and projects in the community.

## Faculty and Staff News

- The College was deeply saddened this past year by the loss of two former colleagues. Ken Ready, who taught at the College for four decades and contributed greatly to the pharmacy profession, passed away in November. Melanie Watson,

who served as the first Assistant to the Director of the Continuing Professional Development for Pharmacists program, passed away in July.

- Dr. David Blackburn, Dawna Hawrysh and Melanie Rozwadowski returned to the College this year as term faculty, as did Barry Lyons as Sessional Lecturer, Jane Cassidy as Coordinator of Practice Skills and Darlene Leson as Lab Coordinator. Ray Joubert and Lori Postnikoff continue to provide students with current information in law and ethics.
- Barbara Juurlink joined the College as Research Officer to provide support in research and graduate affairs and Cathy Langdon is Nutrition Course Assistant.
- Congratulations to our faculty on the following accomplishments: Dr. Shawna Berenbaum has been chosen to deliver the Ryley-Jeffs Memorial Lecture at the annual Dietitians of Canada conference; Dr. Roy Dobson is this year's recipient of the Bristol-Myers Squibb Excellence in Teaching Award; Dr. Carol Henry received her Ph.D. in Educational Studies (Policy) from the University of Western Ontario; Dr. Shannan Neubauer has been made a Fellow of CSHP in recognition of her many strengths and accomplishments in

practice; Dr. Fred Rémillard has received recertification credentials as a Board Certified Pharmacotherapy Specialist; and Dr. Yvonne Shevchuk is the 2004 recipient of the CSHP J.L. Summers Achievement Award for her contributions to practice.

## **Concluding Remarks**

We extend sincere thanks to the SCP Executive, Council and members for their invaluable support of the College. Special thanks to all of the pharmacists who precept our students in structured practice experiences. As universities across the country face challenges of shrinking government support and increasing costs of programs, the generous support of alumni and friends makes it possible for us to continue to strengthen our programs. We look forward to contributions of our stakeholders to the College's annual newsletter and welcome your input on all aspects of our programs.

This report is respectfully submitted,  
Linda G. Suveges, Ph.D.  
Acting Dean of Pharmacy and Nutrition

# THE DIAMOND JUBILEE SCHOLARSHIP FUND

## FINANCIAL STATEMENTS

June 30, 2004

### Auditors' Report

To the Trustees of

#### **The Diamond Jubilee Scholarship Fund**

We have audited the balance sheet of **The Diamond Jubilee Scholarship Fund** as at June 30, 2004 and the statement of operations and change in net assets for the year then ended. These financial statements are the responsibility of the Scholarship Fund's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the Scholarship Fund's management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Scholarship Fund as at June 30, 2004 and the results of its operations for the year then ended in accordance with Canadian generally accepted accounting principles.

The signature is written in a cursive, handwritten style in black ink. It reads "Deloitte & Touche LLP".

Chartered Accountants

Regina, Saskatchewan

December 16, 2004

THE DIAMOND JUBILEE SCHOLARSHIP FUND

**Balance Sheet**

June 30, 2004

	2004	2003
<b>ASSETS</b>		
Investments (Note 3)	\$26,620	\$51,475
	<b>\$26,620</b>	<b>\$51,475</b>
<b>LIABILITIES</b>		
Due to the Saskatchewan College of Pharmacists	\$ 4,556	\$24,864
<b>NET ASSETS</b>		
Net assets	22,064	26,611
	<b>\$26,620</b>	<b>\$51,475</b>

THE DIAMOND JUBILEE SCHOLARSHIP FUND

**Statement of Operations and Change in Net Assets**

Year ended June 30, 2004

	2004	2003
<b>REVENUE</b>		
Investment (loss) income	\$ (923)	\$1,377
	<b>(923)</b>	<b>1,377</b>
<b>EXPENDITURES</b>		
Scholarship	2,000	2,000
Management fees	394	490
Accounting	214	226
Audit	1,016	1,212
	<b>3,624</b>	<b>3,928</b>
<b>Excess of expenditures over revenue</b>	<b>(4,547)</b>	<b>(2,551)</b>
<b>Net assets, beginning of year</b>	<b>26,611</b>	<b>29,162</b>
<b>Net assets, end of year</b>	<b>\$22,064</b>	<b>\$26,611</b>

## THE DIAMOND JUBILEE SCHOLARSHIP FUND

### Notes to the Financial Statements

June 30, 2004

#### 1. PURPOSE OF THE SCHOLARSHIP FUND

The Diamond Jubilee Scholarship Fund is a single purpose fund with restrictions to pay scholarships and bursaries to qualified students at the College of Pharmacy and Nutrition at the University of Saskatchewan.

The Diamond Jubilee Scholarship Fund is registered as a Charitable Foundation with Canada Revenue Agency and is exempt from income tax.

#### 2. SIGNIFICANT ACCOUNTING POLICIES

##### *Investments*

Investments are recorded at cost, net of adjustments to recognize other than temporary declines in value.

##### *Statement of cash flows*

A statement of cash flows has not been prepared, as it would provide no additional useful information to users.

#### 3. INVESTMENTS

Investments consist of pooled investments in short term and long term Canadian and International bonds and Canadian, United States, and International Equities.

	2004		2003	
	Cost	Market Value	Cost	Market Value
Money market pooled funds	\$ 1,629	\$ 1,629	\$ 2,220	\$ 2,219
Fixed income pooled funds	14,017	14,212	24,318	25,073
Equities pooled funds	10,974	10,244	24,937	18,796
	<b>\$26,620</b>	<b>\$26,085</b>	\$51,475	\$46,088

# THE SASKATCHEWAN COLLEGE OF PHARMACISTS

## FINANCIAL STATEMENTS

December 31, 2004

### Auditors' Report

To the Members of

#### **The Saskatchewan College of Pharmacists**

We have audited the balance sheet of **The Saskatchewan College of Pharmacists** (the "College") as at December 31, 2004, and the statements of operations and changes in fund balances and cash flows for the year then ended. These financial statements are the responsibility of the College's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

The College derives revenues and pays expenditures relating to the Alternative Reimbursement Services Program. The Province of Saskatchewan acts as the administrator of the program on behalf of the College. We did not have access to the accounting records of the Province of Saskatchewan, and therefore we were unable to satisfy ourselves that all revenues and expenditures of this program have been recorded, nor were we able to satisfy ourselves that the recorded transactions were proper. As a result we were unable to determine whether adjustments were required in respect of assets, liabilities and the components making up the statements of operations, changes in fund balances and cash flows.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves regarding the revenues and expenditures of the program referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the College as at December 31, 2004 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

*Deloitte & Touche LLP*

Chartered Accountants

Regina, Saskatchewan

February 18, 2005

**THE SASKATCHEWAN COLLEGE OF PHARMACISTS**

**Balance Sheet**

As at December 31, 2004

	2004		2003	
	Operating Fund	Capital Asset Fund	Total	Total
<b>CURRENT ASSETS</b>				
Cash	\$606,695	\$ -	\$606,695	\$ -
Marketable securities (Note 3)	349,633	63,772	413,405	848,422
Accounts receivable	662	-	662	10,699
Due from The Diamond Jubilee Scholarship Fund	5,479	-	5,479	3,251
Prepaid expenses	8,446	-	8,446	7,297
	<b>970,915</b>	<b>63,772</b>	<b>1,034,687</b>	869,669
<b>ASSETS ADMINISTERED BY THE PROVINCE OF SASKATCHEWAN (Note 11)</b>				
	<b>1,074,226</b>	-	<b>1,074,226</b>	1,050,831
<b>CAPITAL ASSETS (Note 4)</b>	-	<b>248,952</b>	<b>248,952</b>	287,590
	<b>\$2,045,141</b>	<b>\$312,724</b>	<b>\$2,357,865</b>	\$2,208,090
<b>CURRENT LIABILITIES</b>				
Bank overdraft	\$ -	\$ -	\$ -	\$ 61,634
Accounts payable (Note 5)	112,887	-	112,887	69,170
Fees and licences collected in advance	648,279	-	648,279	490,261
Current portion of obligations under capital leases (Note 6)	-	27,238	27,238	25,270
	<b>761,166</b>	<b>27,238</b>	<b>788,404</b>	646,335
<b>LONG TERM PORTION OF OBLIGATIONS UNDER CAPITAL LEASES (Note 6)</b>				
	-	6,821	6,821	31,945
	<b>761,166</b>	<b>34,059</b>	<b>795,225</b>	678,280
<b>FUND BALANCES</b>				
Invested in capital assets	-	214,893	214,893	230,375
Externally restricted for building development	-	63,772	63,772	62,367
Internally restricted (Note 8)				
Alternative Reimbursement Services Program (Note 11)	1,074,226	-	1,074,226	1,050,831
Training and Competency Program	229,159	-	229,159	246,201
Unrestricted (Note 8)	(19,410)	-	(19,410)	(59,964)
	<b>1,283,975</b>	<b>278,665</b>	<b>1,562,640</b>	1,529,810
	<b>\$2,045,141</b>	<b>\$312,724</b>	<b>\$2,357,865</b>	\$2,208,090

Commitments (Note 10)

**THE SASKATCHEWAN COLLEGE OF PHARMACISTS**  
**Statement of Operations and Changes in Fund Balances**

As at December 31, 2004

	Operating Fund 2004	Operating Fund 2003	Capital Asset Fund 2004	Capital Asset Fund 2003	Total 2004	Total 2003
<b>REVENUES</b>						
Fees and licences (Schedule 1)	<b>\$1,044,122</b>	\$987,786	\$ -	\$ -	<b>\$1,044,122</b>	\$987,786
Alternative Reimbursement Services Program	<b>23,395</b>	29,536	-	-	<b>23,395</b>	29,536
Sundry (Schedule 2)	<b>37,025</b>	63,957	-	-	<b>37,025</b>	63,957
Interest and investment income	<b>21,025</b>	24,761	<b>1,907</b>	926	<b>22,932</b>	25,687
Amendments	<b>5,360</b>	13,900	-	-	<b>5,360</b>	13,900
	<b>1,130,927</b>	1,119,940	<b>1,907</b>	926	<b>1,132,834</b>	1,120,866
<b>EXPENSES</b>						
Administration (Schedule 3)	<b>722,676</b>	652,011	-	-	<b>722,676</b>	652,011
Council	<b>40,536</b>	53,598	-	-	<b>40,536</b>	53,598
Continuing education	<b>84,821</b>	70,335	-	-	<b>84,821</b>	70,335
Public and professional relations	<b>122,873</b>	105,212	-	-	<b>122,873</b>	105,212
Legal and audit	<b>59,133</b>	70,184	-	-	<b>59,133</b>	70,184
Other committees	<b>9,652</b>	18,478	-	-	<b>9,652</b>	18,478
Miscellaneous	<b>2,765</b>	6,558	-	-	<b>2,765</b>	6,558
Delegates	<b>10,244</b>	3,489	-	-	<b>10,244</b>	3,489
Interest	-	-	<b>3,703</b>	3,310	<b>3,703</b>	3,310
Amortization	-	-	<b>43,601</b>	49,166	<b>43,601</b>	49,166
	<b>1,052,700</b>	979,865	<b>47,304</b>	52,476	<b>1,100,004</b>	1,032,341
<b>Excess (deficiency) of revenues over expenses</b>	<b>78,227</b>	140,075	<b>(45,397)</b>	(51,550)	<b>32,830</b>	88,525
Fund balance, beginning of year	<b>1,237,068</b>	1,125,216	<b>292,742</b>	316,069	<b>1,529,810</b>	1,441,285
Interfund transfers (Note 7)	<b>(31,320)</b>	(28,223)	<b>31,320</b>	28,223	-	-
<b>FUND BALANCE, END OF YEAR</b>	<b>\$1,283,975</b>	\$1,237,068	<b>\$278,665</b>	\$292,742	<b>\$1,562,640</b>	\$1,529,810



THE SASKATCHEWAN COLLEGE OF PHARMACISTS

**Statement of Cash Flows**

As at December 31, 2004

	<b>2004</b>	<b>2003</b>
<b>CASH FLOWS FROM (USED IN) OPERATING ACTIVITIES</b>		
Excess of revenues over expenses	<b>\$ 32,830</b>	\$ 88,525
Items not affecting cash		
Amortization	<b>43,601</b>	49,166
Net change in non-cash working capital balances (Note 9)	<b>185,000</b>	(10,097)
	<b>261,431</b>	127,594
<b>CASH FLOWS FROM (USED IN) INVESTING AND FINANCING ACTIVITIES</b>		
Capital asset purchases	<b>(4,963)</b>	(26,622)
Purchase of marketable securities	<b>(360,000)</b>	(802,538)
Redemption of marketable securities	<b>795,017</b>	639,139
Capital lease principal payments	<b>(25,470)</b>	(26,654)
Capital lease advances	<b>2,314</b>	26,923
	<b>406,898</b>	(189,752)
<b>NET INCREASE (DECREASE) IN CASH DURING THE YEAR</b>		
	<b>668,329</b>	(62,158)
<b>(BANK OVERDRAFT) CASH, BEGINNING OF YEAR</b>		
	<b>(61,634)</b>	524
<b>CASH (BANK OVERDRAFT), END OF YEAR</b>		
	<b>\$606,695</b>	\$(61,634)

# THE SASKATCHEWAN COLLEGE OF PHARMACISTS

## Notes to the Financial Statements

December 31, 2004

### 1. PURPOSE OF THE COLLEGE

The Saskatchewan College of Pharmacists is the statutory governing and self-regulating body for the pharmacy profession in Saskatchewan. It is incorporated under the Pharmacy Act as a not-for-profit organization and is exempt from income tax under Section 149 of the Income Tax Act.

### 2. SIGNIFICANT ACCOUNTING POLICIES

#### **Fund accounting**

The College follows the restricted fund method of accounting for contributions. The accounts of the College are maintained in accordance with the principles of fund accounting in order that limitations and restrictions placed on the use of available resources are observed. Under fund accounting, resources are classified for accounting and reporting purposes into funds with activities or objectives specified. For financial reporting purposes, the accounts have been classified into the following funds:

#### **a) Operating Fund**

The Operating Fund consists of the general operations of the College.

#### **b) Capital Asset Fund**

The fund has been established for the purpose of funding capital acquisitions and is an accumulation of direct contributions and that portion of the operating fund, which has been allocated to the fund at the discretion of the College's Council. The fund is increased by interest income earned on the investment of contributions and is reduced by amortization and interest on related debt.

#### **Use of estimates**

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from those estimates.

#### **Cash**

Cash consists of cash on hand and balances with banks.

#### **Marketable securities**

Marketable securities are recorded at cost, net of adjustments to recognize other than temporary declines in value.

#### **Capital assets**

Capital assets are recorded at cost. When capital assets are sold or retired, the related costs and accumulated amortization are removed from the respective accounts and any gain or loss is reflected in the statement of revenues and expenses and changes in fund balances. No amortization is charged in the year of disposal or retirement. Expenditures for repairs and maintenance are charged to operations as incurred.

Capital assets are amortized over their estimated useful lives using the following methods and rates:

Building	straight line over 30 years
Equipment	33% declining balance
Equipment under capital lease	straight line over 3 1/2 years
Furniture and fixtures	20% declining balance
Building improvements	straight line over 20 years

#### **Fees collected in advance**

Fees and licences collected in advance at December 31, 2004 relate to the membership year July 1, 2004 through June 30, 2005 and to the permit year December 1, 2004 through November 30, 2005.

THE SASKATCHEWAN COLLEGE OF PHARMACISTS

**Notes to the Financial Statements**

December 31, 2004

**3. MARKETABLE SECURITIES**

Marketable securities consist of guaranteed investments and pooled investments in short term and long term money market investments, Canadian and International Bonds, and Canadian, US and International Equities.

Operating Fund	2004		2003	
	Cost	Market Value	Cost	Market Value
Cash equivalents	\$ 74,951	\$ 74,761	\$ 76,946	\$ 76,727
Fixed income	264,539	273,494	699,196	707,128
Equities	10,143	9,464	9,913	8,595
	<b>\$349,633</b>	<b>\$357,719</b>	\$786,055	\$792,450

Capital Asset Fund	2004		2003	
	Cost	Market Value	Cost	Market Value
Cash equivalents	\$ 3,597	\$ 3,597	\$ 4,179	\$ 4,178
Fixed income	34,291	35,079	32,906	33,555
Equities	25,884	24,857	25,282	22,574
	<b>\$ 63,772</b>	<b>\$ 63,533</b>	\$ 62,367	\$ 60,307

**4. CAPITAL ASSETS**

	2004		2003	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Land	\$ 15,000	\$ -	\$ 15,000	\$ -
Building	334,729	139,483	334,729	128,325
Equipment	145,218	140,767	143,426	138,575
Equipment under capital lease	92,730	74,086	90,517	46,204
Furniture and fixtures	74,995	59,384	74,037	57,015
	<b>662,672</b>	<b>413,720</b>	657,709	370,119
Accumulated amortization	<b>413,720</b>		370,119	
Net book value	<b>\$248,952</b>		\$287,590	

**5. ACCOUNTS PAYABLE**

	2004	2003
Trade	\$ 80,887	\$34,220
Funds held in trust	32,000	34,950
	<b>\$112,887</b>	\$69,170

Funds held in trust are held on behalf of the Integrated Primary Health Care Working Group (IPHCWG). The College is responsible to ensure all funds are expended exclusively on primary health services workshops and education. Any unused funds may remain with the College for use by the IPHCWG and documentation regarding the actual costs will be submitted to Saskatchewan Health upon request.

THE SASKATCHEWAN COLLEGE OF PHARMACISTS

Notes to the Financial Statements

December 31, 2004

6. OBLIGATIONS UNDER CAPITAL LEASES

The following is a schedule of future minimum lease payments under capital leases:

2005	\$29,120
2006	6,981
2007	610
	36,711
Less amount representing interest	(2,652)
	34,059
Less current portion	(27,238)
	\$ 6,821

7. INTERFUND TRANSFERS

The Operating Fund transferred \$31,320 (2003 – \$28,223) to the Capital Asset Fund in order to fund the cash outlays for capital asset acquisitions and the obligations under capital leases.

8. OPERATING FUND

2004	Unrestricted	Training and Competency Program	Alternative Reimbursement Services Program	2004 Total
<b>Balance beginning of year</b>	<b>\$(59,964)</b>	<b>\$246,201</b>	<b>\$1,050,831</b>	<b>\$1,237,068</b>
Excess (deficiency) of revenues over expenses	78,227	–	–	78,227
Transfers (Note 7) to Capital Assets Fund	(31,320)	–	–	(31,320)
Transfers in the year				
Training and Competency Program	17,042	(17,042)	–	–
Alternative Reimbursement Services Program	(23,395)	–	23,395	–
<b>Balance end of year</b>	<b>\$(19,410)</b>	<b>\$229,159</b>	<b>\$1,074,226</b>	<b>\$1,283,975</b>

2003	Unrestricted	Training and Competency Program	Alternative Reimbursement Services Program	2003 Total
<b>Balance beginning of year</b>	<b>\$(157,280)</b>	<b>\$261,201</b>	<b>\$1,021,295</b>	<b>\$1,125,216</b>
Excess (deficiency) of revenues over expenses	140,075	–	–	140,075
Transfers (Note 7) to Capital Assets Fund	(28,223)	–	–	(28,223)
Transfers in the year				
Training and Competency Program	15,000	(15,000)	–	–
Alternative Reimbursement Services Program	(29,536)	–	29,536	–
<b>Balance end of year</b>	<b>\$(59,964)</b>	<b>\$246,201</b>	<b>\$1,050,831</b>	<b>\$1,237,068</b>

Funds relating to the Training and Competency Program have been internally restricted for the purpose of supporting student practical training assistance and investment in a competency assessment initiative or competency assurance program.

## THE SASKATCHEWAN COLLEGE OF PHARMACISTS

### Notes to the Financial Statements

December 31, 2004

#### 8. OPERATING FUND (continued)

Funds relating to the Alternative Reimbursement Services Program have been internally restricted for the purpose of funding an alternative reimbursement scheme for innovative services provided by pharmacists in Saskatchewan.

#### 9. NET CHANGE IN NON-CASH WORKING CAPITAL BALANCES

	2004	2003
<b>DECREASE (INCREASE) IN ASSETS</b>		
Accounts receivable	\$ 10,037	\$ (4,606)
Due from The Diamond Jubilee Pharmacy Scholarship Fund	(2,228)	20,287
Prepaid expenses	(1,149)	3,838
Assets administered by the Province of Saskatchewan	(23,395)	(29,536)
<b>INCREASE (DECREASE) IN LIABILITIES</b>		
Accounts payable	43,717	(51,211)
Fees and licences collected in advance	158,018	51,131
	<b>\$185,000</b>	<b>\$(10,097)</b>

#### 10. LEASE COMMITMENTS

The College has entered into lease agreements for office equipment and a vehicle requiring varying monthly payments. The payments required are as follows:

2005	\$10,569
2006	10,288
2007	3,001

#### 11. THE ALTERNATIVE REIMBURSEMENT SERVICES PROGRAM

This program was initiated by the College and the Province of Saskatchewan represented by the Minister of Health to develop a pilot project to establish an alternative reimbursement scheme for innovative services provided by pharmacists in Saskatchewan. The program is to be operated, administered and funded by the College. Funding for the program is generated from proprietors who entered into Pharmacy Agreements with the Province. Pursuant to these Pharmacy Agreements, the Province is directed by each proprietor to withhold and pay to the College an amount per prescription. Pursuant to another agreement between the Province and the College, the Province acts as an administrative and paying agent on behalf of the College for the program. This agreement provides that if it is terminated or expires, the funds, net of payments under the program, if any, are to be paid to the College.

One of the pharmacies that entered into this agreement with the Province of Saskatchewan filed a claim for approximately \$58,000 against the College requesting that all funds withheld from that pharmacy with respect to this program should be returned to them with interest and reimbursement for legal costs. The College has filed a defense against this claim and the outcome is not determinable.

#### 12. COMPARATIVE FIGURES

Certain of the prior years' figures have been reclassified to conform to the presentation adopted for the current year.

**THE SASKATCHEWAN COLLEGE OF PHARMACISTS**  
**Schedule of Fees and Licences – Schedule 1**

Year Ended December 31, 2004

	2004	2003
<b>FEES</b>		
Practising members	<b>\$ 651,150</b>	\$594,146
Non-practising members	<b>28,091</b>	28,253
Registration	<b>62,395</b>	65,512
Licences – Shop (Permits)	<b>302,486</b>	299,875
Fees and licences	<b>\$1,044,122</b>	\$987,786

**THE SASKATCHEWAN COLLEGE OF PHARMACISTS**  
**Schedule of Sundry Revenue – Schedule 2**

Year Ended December 31, 2004

	2004	2003
Expense recoveries	<b>\$ 6,678</b>	\$ 6,667
Mailing subscription	<b>5,887</b>	6,765
Narcotic signature letter	<b>2,742</b>	2,475
Newsletter advertisements	<b>2,795</b>	7,660
RBSP Occupancy fee	<b>–</b>	13,540
Fines	<b>10,505</b>	15,000
Other	<b>8,418</b>	11,850
	<b>\$37,025</b>	\$63,957

**THE SASKATCHEWAN COLLEGE OF PHARMACISTS**  
**Schedule of Administrative Expenditures (Operating Fund) – Schedule 3**

Year Ended December 31, 2004

	2004	2003
Accounting	<b>\$ 12,149</b>	\$11,633
Automobile	<b>16,881</b>	13,076
Employee benefits	<b>44,113</b>	41,133
Equipment rental and maintenance	<b>27,904</b>	26,215
General office	<b>47,048</b>	37,942
Office operations	<b>22,307</b>	21,590
Postage	<b>20,788</b>	21,644
Printing and stationery	<b>43,592</b>	27,873
Registrar and inspector	<b>44,393</b>	54,544
Salaries	<b>429,091</b>	380,405
Telephone and fax	<b>14,410</b>	15,956
	<b>\$722,676</b>	\$652,011



SASKATCHEWAN  
COLLEGE OF  
PHARMACISTS

700 - 4010 PASQUA STREET  
REGINA, SK S4S 7B9

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PRESIDENT

**Bill Paterson**

REGISTRAR-TREASURER

**Ray Joubert**