



SASKATCHEWAN  
COLLEGE OF  
PHARMACISTS

A N N U A L R E P O R T

2 0 0 5



## **Vision**

*Quality Pharmacy Care in Saskatchewan*

## **Mission & Ends**

The Saskatchewan College of Pharmacists exists so there will be Quality Pharmacy Care in Saskatchewan.

### **The mission includes the Ends Policies:**

Public Safety

Standardized Pharmacy Services

A Self-Regulated Profession

Positive Professional Image

Public Policy Supporting Health

Optimum Public Use of Pharmacy Services

The Pharmacist as a Member of the Health Care Team

Priority and Resource Allocation

## AGENDA

### 95<sup>th</sup> Annual General Meeting

April 30, 2006 10:00 am  
Marlboro Inn  
Prince Albert, Saskatchewan  
President: Debbie McCulloch  
Registrar: Ray Joubert

- 1.0 President's Welcome
- 2.0 Introduction of Councillors and Special Guests
- 3.0 Motion to Accept 2005 Minutes as Printed and Distributed
- 4.0 Business Arising from the Minutes
- 5.0 Memorial to Deceased Members
- 6.0 Reports
  - 6.1 President's Annual Report
  - 6.2 Registrar's Report
  - 6.3 Auditor's Report / Report of the Finance and Audit Committee
  - 6.4 Consideration of Annual Report as Printed and Distributed
  - 6.5 College of Pharmacy and Nutrition Report
- 7.0 New Business
- 8.0 Adjournment

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# REPORT OF THE PRESIDENT

During 2005, the College continued to focus efforts in fulfilling our mandate. In my inaugural address, I emphasized our commitment to our vision of Quality Pharmacy Care in Saskatchewan. In particular, we continue our involvement in the development of Primary Care Teams in the province in fulfilling one of our “Ends” that states “the pharmacist as a member of the health care team”.

We would also continue our involvement in prescription drug data collection for health professionals. The “ADAPT” program of Saskatchewan Health is developed and we have begun to experience the impact of this new program on our profession and our patients as the Pharmaceutical Information Program Medication Profile Viewer is being tested.

I also stated that I look forward to seeing the impact of the Health Quality Council on our profession as well as health care in Saskatchewan as a whole. We are especially interested in how health care in our province will improve as “best practice guidelines” are adopted and implemented.

This report will demonstrate how Council has worked as a group, and with other organizations, to address these challenges.

Since qualified pharmacists have been legally recognized as prescribers of emergency post-coital contraception, we have continued to examine other opportunities for prescriptive authority for pharmacists within our current scope of practice. We have agreed to pursue a number of concepts and discussion papers describing these concepts are being prepared to consult with affected parties.

Council continues to operate under the Policy Governance concept. With the help of a special committee, Council strengthened efforts to link with our moral ownership, the public, and with members and others. Council uses this information when reviewing our Ends policies. These are the results we expect to achieve, for whose benefit and at what cost. Council routinely monitors and evaluates College performance according to these policies. Linkages with First Nations and aboriginal health, university students, long-term care and the Health Quality Council are being planned for future meetings. We will also be conducting public opinion research to validate our Ends Policies and guide our strategic planning.

An important linkage during the year occurred when Council met with Planned Parenthood Regina. While we enhanced our mutual understanding of our respective roles, this linkage

resulted in partnering on the “It’s OK to Ask” campaign to heighten public awareness of the availability of emergency contraception from pharmacists.

During our September meetings, Council reviewed all policies to ensure that they continue to serve the College. Our Ends policies are summarized in this report’s covering pages. The following report attempts to demonstrate how we are achieving these Ends.

## Priority and Resource Allocation

Council raised the priority and resource allocation for our “Public policy supporting health” End (see below). This means that we will focus more resources to address the tobacco and pharmacies issue.

The budget reflects moderately increased membership, licence and permit fees, mainly to cover increasing costs to meet our statutory and regulatory obligations. No new programming was budgeted, however significant systems enhancements in the office will be capitalized.

Council was able to fill the vacancy for Electoral Division #4 by appointing Bev Allen. During the year we also welcomed Joseph Jeerakathil as the new public member replacing May Bridgewater who completed her second term. We thank May for her service.

## Public Policy Supporting Health

While we will continue to promote the voluntary elimination of tobacco products from pharmacies, or the premises in which a pharmacy is located, Council has changed our policy and assigned increased resources to address this issue. We will begin pursuing measures within our jurisdiction, and in collaboration with the public and government, to completely dissociate pharmacists and pharmacies from the sale of tobacco products. We plan to examine all options, including not permitting pharmacies to be located in premises from which tobacco is sold.

Council responded to government and public pressure to reduce the abuse of crystal methamphetamine. We have re-scheduled the precursor drugs by reclassifying single entity pseudoephedrine and ephedrine within the no-public access area and restricting combination products containing pseudoephedrine to pharmacy only sale.

## **Optimum Public Use of Pharmacy Services**

Council approved a Lock and Leave bylaw amendment to change the period of professional services available from 66% to 50% of the time the entire premises is open to the public (ministerial approval pending). This was recommended by the Registration and Licensing Policies Committee because experience with exemptions to the 2/3 requirement showed satisfactory public access to pharmacy services when Lock and Leave installations operate at 1/2 of the time that the remainder of the premises is open.

## **The Pharmacist as a Member of the Health Care Team**

Council continues our involvement with the Pharmacy Coalition on Primary Care and ongoing liaison with the Primary Health Services Branch of Saskatchewan Health to promote pharmacists as effective members of primary health care teams. Council continues to examine how regulatory barriers can be reduced or eliminated.

Along with the Registrar, we actively participate with 22 other organizations on the Integrated Primary Health Care Working Group (IPHCWG). This group facilitates interdisciplinary collaboration in the delivery of primary health care services.

The College actively participates in the advisory committee and working groups developing the Medication Profile Viewer under the Pharmaceutical Information Program. The Viewer will provide health care professionals with access to complete patient medication profiles and will form an important link between the pharmacist and other care givers.

## **Public Safety**

We continued our philosophy that malpractice insurance is consistent with public protection. Practising members were required to obtain and maintain "occurrence" type insurance. One of the only sources of this insurance is through the Representative Board of Saskatchewan Pharmacists (RBSP) membership. Due to availability becoming more limited, some members asked that we allow other types of insurance, such as "claims made" from sources other than through RBSP membership. For this reason, and also because of a changing insurance environment and increasing

costs to administer our current requirements, Council concluded an extensive review of alternatives. Council passed a bylaw amendment allowing both types of insurance, and the amendment became effective during the year.

This End also includes our role to ensure competent, ethical pharmacists and public recourse for unsafe or unethical care. Our Complaints Committee was very active during the year and referred several complaints to the Discipline Committee. Discipline hearings were held and reported in our Newsletter.

Based upon member feedback, Council also agreed that the learning portfolio should be reviewed.

We continued to collaborate with the Health Quality Council on quality improvement initiatives involving drug therapy. These included the drug management for seniors in long-term care project, and the asthma and diabetes care projects. We are involved in the drug management of seniors in the community project under development.

## **A Self-Regulated Profession**

We held a successful series of district meetings during the fall. We primarily focused on introducing the Pharmaceutical Information Program and the Medication Profile Viewer to members and obtained helpful feedback on implications for practice.

The meetings also featured a presentation on proposed changes to the Triplicate Prescription Program. Member feedback was helpful in guiding final decisions for the changes expected to be implemented during 2006.

Council formally proposed data collection for Exempted Codeine Products under ADAPT. We continue to await the reply from Saskatchewan Health.

We have requested access to the ADAPT database for: complaints investigations; pharmacy and professional practice evaluations; competency assurance processes and drug use management strategies (i.e. drug utilization reviews). Further access details will be developed.

We continued to support member education and provided guidance to assist members in complying with both provincial and federal privacy legislation.

In addition to district meetings as a main communication strategy with members, we continue our commitment to the Newsletter and other

conventional means such as this report and various mailings. We continue to promote E-Link, a web mail service provided by NAPRA.

Council approved two new membership categories. The Member Emeritus will be conferred upon retired members to recognize at least 25 years of continuous affiliation with the College or other pharmacy regulatory body. A Fellows program to recognize outstanding contributions to the profession is still under development.

## Positive Professional Image

Achieving this End includes dialogue within our profession and with others, in particular medicine, to cooperatively resolve issues of mutual concern. This included extensive discussions with the Triplicate Prescription Program funding partners (i.e. College of Physicians and Surgeons, The College of Dental Surgeons, Saskatchewan Health, and the Saskatchewan Registered Nurses' Association) to agree on program revisions.

We met with RBSP to share information. Some topics included:

- Triplicate Prescription Program changes
- Crystal methamphetamine
- Prescriptive authority for pharmacists
- Malpractice insurance
- Pharmaceutical Information Program
- Alternative Reimbursement Fund

Other highlights of 2005 include:

- Began a risk management planning process. This includes identifying the risks that would prevent the College from fulfilling our mandate, and measures to manage those risks.
- Hosted the annual Convocation Luncheon to

welcome the Pharmacy Class of 2005 into the profession.

- Continued our liaison with the Saskatchewan Branch of the Canadian Society of Hospital Pharmacists. I attended their annual meeting last October.
- Maintained representation on the Senates of the Universities of Regina and Saskatchewan, including active participation on key committees.
- Continued as a member of NAPRA.
- Represented SCP at the Canadian Pharmacists Association (CPhA) Conference in Quebec City last May.
- Continued to be a partner organization in and a founding member of the "Saskatchewan Institute of Health Leadership" that held its second program in May and November.
- Provided input to the Health Quality Council in their strategic planning process.

Upon request, further details are available from Council minutes, the SCP Newsletter and other College publications.

I am satisfied with our progress in addressing the issues mentioned in my inaugural address. In my capacity as Past-President during the next term, I will encourage Council to continue to pursue these challenges.

I am honored to have served as President of the College. I extend my appreciation to Council, SCP staff and all pharmacists who engage in the affairs of the College or volunteer their time for College activities and committees and who have contributed towards achieving our mission of "Quality Pharmacy Care in Saskatchewan".

Respectfully submitted,  
Debbie McCulloch, President

# REPORT OF THE REGISTRAR-TREASURER

President McCulloch and members of the College:

I am pleased to present my twenty-first report as Registrar-Treasurer. It demonstrates how the office contributes towards achieving the College's Vision, Mission and Ends established by Council under Policy Governance. As the secretariat and treasury for SCP, this office provides administrative support for Council and committees and the activities outlined in the President's report. We also manage issues, communications and our statutory obligations. The latter include registration and licensing and monitoring and enforcement activities such as

field operations consisting of routine and special evaluation of pharmacies and investigation of complaints. We act as liaison between Council, committees and members, government, the public, other professional organizations, the pharmaceutical industry and other stakeholders.

The Assistant Registrar is responsible for the office's registration and licensing system involving registration of interns, registration and licensing of members and granting permits to pharmacies. Activity in this area is summarized for 2005 compared to prior years in the table below.

MEMBERSHIP								
As of December 31:	1998	1999*	2000	2001	2002	2003	2004	2005
<b>Practising Members:</b>								
<b>Community:</b>								
Pharmacy Managers	343	344	321	330	318	317	315	317
Staff Pharmacists	442	454	480	472	512	509	526	527
Sub-Total	785	798	801	802	830	826	841	844
<b>Hospital:</b>	149	153	156	151	150	154	175	178
<b>Conditional:</b>						4	4	6
<b>Others Practising:</b>	147	136	151	176	139	158	150	149
<b>TOTAL PRACTISING</b>	<b>1081</b>	<b>1087</b>	<b>1108</b>	<b>1129</b>	<b>1119</b>	<b>1142</b>	<b>1170</b>	<b>1177</b>
<b>Non-Practising</b>								
(Includes Retired) to 2001	427	414	398	173**				
Non Practising-Post 2001					63	63	56	57
Retired-Post 2001					86	83	82	80
Associate				132**	115	110	96	88
<b>TOTAL</b>	<b>1508</b>	<b>1501</b>	<b>1506</b>	<b>1434</b>	<b>1383</b>	<b>1398</b>	<b>1404</b>	<b>1402</b>
<b>Pharmacies</b>								
Community	335	340	340	333	338	331	325	326
Satellite	10	13	15	16	14	15	14	13
Hospital	***							
Dispensing Physician	8	7	7	7	8	7	6	6
Publicly Owned				2	2	0	0	0
Internet					1	1	1	1

\*1999 statistics may be inaccurate due to administrative changes arising from conversions to Y2K compliant systems.

\*\*In compliance with the Mutual Recognition Agreement, the Non-Practising member category was reclassified effective July 1, 2001 to include active, unlicensed members in non-patient care settings. The new Associate membership category replaced the Non-Practising category.

\*\*\*Permits no longer issued to Hospital Pharmacies

We experienced virtually no increase in the number of members and pharmacies. Prior fluctuations in membership due to the Mutual Recognition Agreement have stabilized. In past years some out of province members relinquished their registration and membership due to the reduced barriers for re-admission under the MRA. Now, most losses seem to be due to normal attrition. Small gains in

the number of members practising in community and for Regional Health Authorities, mostly in hospitals, are offset by losses in other membership categories. Provincially, and in collaboration with national initiatives, we are continuing to monitor membership trends to predict our human resource requirements.

During 2005:

- 10 community pharmacy openings: Goodsoil Pharmacy; Family Medical Pharmacy, Lloydminster; Medicine Shoppe #215, Drug Store Pharmacy 9060 and Heritage Medical Pharmacy in Saskatoon; Moose Jaw Rexall Drug Store #7312; Cutknife Pharmacy; Foam Lake Pharmacy; Streamline Pharmacy, Moose Jaw; and Harper's Pharmacy, Pelican Narrows
- 9 community pharmacy closures: B & E Price Watchers Drug Mart, Moose Jaw; Shivak's Pharmacy, Cutknife; Crescent Heights Pharmacy, Pelican Narrows; Goodsoil Pharmacy; McCutcheon Pharmacy, Foam Lake; Buffalo Pharmacy, Buffalo Narrows; Shoppers Drug Mart #444, Regina; Kinistino Pharmasave; Harper's Pharmacy, Cumberland House
- 25 community pharmacy manager changes
- 10 community pharmacy ownership changes
- 8 community pharmacy name changes
- 5 community pharmacy relocations
- 3 community pharmacy renovations
- 12 lock and leave permits issued
- 62 new members:
  - 52 interns registered and 11 new members registered:
    - 9 Saskatchewan graduates registered through the MRA (some of whom left the province without registering at time of graduation or had allowed their registration to lapse for more than one year, and returned under the MRA);
    - 2 candidates from other Canadian jurisdictions registered;
    - 0 foreign-trained candidates registered
- 55 out-of-province Practising members
- Attrition during fiscal year: 4 retirements; 63 terminations for non-payment of dues; 7 deceased members
- **Pharmacists qualified to prescribe emergency post-coital contraception as at:**
  - September 1, 2003 = 345;
  - December 31, 2003 = 485;
  - December 31, 2004 = 633;
  - December 31, 2005 = 790

## Field Operations

Regular activities:

	2005	2004	2003	2002	2001
RPE	93	93	36	10	62
L&L	2	0	5	9	12
RLI	5	6	11	5	2
RNI	3	4	5	1	5
POI	6	6	2	12	1
INV	2	4	9	8	9
MJI	0	1	2	1	0
DCF	0	3	0	0	0

Key:

RPE = Routine pharmacy evaluations in Saskatoon and western Saskatchewan in 2005, Northern Saskatchewan in 2004

L&L = Lock and Leave inspections

RLI = Relocation inspections

RNI = Renovation inspections

POI = Pre-opening inspections

INV = New investigations requiring travel to the pharmacy locations to conduct a review of the records and/or an interview of the member(s)/or members of the public or affected agencies (such as home care, etc). 3 on-going investigations continue to require travel and were not counted.

MJI = Multi-jurisdictional investigations involving the RCMP.

DCF = Follow-up evaluations to determine the compliance with an order of the Discipline Committee

Other activities include:

- Assisted legal counsel for SCP with 3 disciplinary hearings
- Participated in committees — SCP Council meetings, Complaints Committee, Methadone working groups in Regina and Saskatoon, and SIAST Pharmacy Technicians Training Program advisory group
- Received Saskatchewan Institute for Health Leadership certificate from University of Regina
- Attended various conferences and workshops — RBSP Annual Conference (Regina), Canadian Patient Safety Conference (Calgary)
- Gave a presentation at the 101 Education Day hosted by the College of Physicians and Surgeons of Saskatchewan
- Assisted with U of S College of Pharmacy and Nutrition, Pharmacy graduates Convocation Luncheon and awards ceremony

- Assisted in the teaching of the U of S Pharmacy students regarding methadone and drug abuse issues and federal law in Pharmacy 300.1
- Attended the annual Canadian Pharmacy Inspectors Symposium in Vancouver, BC
- Continuing to maintain and build contacts and network with various regulatory bodies and law enforcement agencies such as the RCMP, Saskatchewan Health, and Health Canada
- Assisted the Assistant Registrar in conducting several jurisprudence exams.

## FINANCIAL: FOR THE FISCAL YEAR ENDING DECEMBER 31, 2005

	ACTUAL (audited)	BUDGET	Comments
<b>REVENUE</b>			
Registration and Other Fees	57,604	58,955	Slightly fewer registrations in and out of province
Membership & Licences	715,096	735,353	Fewer new members registered
Permits	336,970	320,644	Increased permit amendments and lock and leave permits
Interest	24,869	6,523	Higher principle (cash flow)
Public and Professional Relations	5,599	4,578	Higher attendance at Convocation Luncheon
Service Revenue	15,450	17,215	Fewer sales due to web site
Expense Reimbursement	2,682	9,046	Fewer opportunities
Other Revenue	9,095	18,422	SPEP grant timing and discipline fines collected
Alternative Reimbursement Fund	27,832	0	Not retained and transferred to Fund
<b>TOTAL</b>	1,195,197	1,170,736	
<b>EXPENDITURES</b>			
Administration	718,433	766,812	Savings in building operations, maintenance and renovations, equipment leases, stationery, printing
Continuing Education	78,612	81,500	Per member grant plus portfolio audit
Council	42,728	57,997	Savings in public linkage and meeting costs
Delegates	22,707	9,760	CPhA Conference more costly – 1 more delegate plus additional unanticipated meetings out of province
Legal and Audit	93,729	65,747	Increased discipline and use of Solicitor
Other Committee	41,564	50,305	Fewer meetings than expected
Public and Professional Relations	90,534	126,858	SDIS grant payable
<b>TOTAL</b>	1,088,306	1,158,979	
Surplus (Deficit)	106,891	11,757	

Please refer to the audited statements in this report for further information.

Our financial picture improved mainly due to increased interest on investments, savings in administration costs and reduced council and committee meeting expenses. A significant offset was increased discipline and overall use of our Solicitor. The operating fund continues to be significantly below the target of 50% of administration costs. The plan is to continue budgeting based upon realistic revenue to adequately fund operations and contribute to the operating fund through administrative efficiencies, fiscal restraint and cash flow management.

## Complaints

New complaint files are submitted to the Complaints Committee for recommendation to the Discipline Committee that:

- a) No further action to be taken, or
- b) The Discipline Committee hear and determine the formal complaint.

The disposition of the complaint files is summarized as follows:

Complaint Files	2005	2004	2003
New	31	33	37
Closed	29	34	34
Carried forward from prior year(s)	8	12	12
Referred to Discipline Committee	1	1	3

For the third year in a row, the number of new formal complaints to be reviewed by the Committee has decreased. This does not mean that the Committee's role has diminished. The complaints are becoming more complex and serious and required extensive investigation to gather all pertinent facts in order for the Committee to make well-informed decisions.

The trends in the types of complaints are summarized as follows:

## Other Activities

Under Council's communications strategy, we prepared five editions of our Newsletter. We also planned our annual general meeting in Regina. Finally, we held ten district meetings during the fall.

We have continued our contract with the College of Pharmacy and Nutrition to facilitate professional development activities for members. Approximately 20% of members had their "Learning Portfolio" audited and the lessons learned were reported in the September 2005 edition of our Newsletter. As a result of that and member feedback at district meetings, we are undertaking a review of the portfolio. It will also be the subject of a member needs assessment to be conducted by the Continuing Professional Development for Pharmacists unit at the College of Pharmacy and Nutrition.

During licensing renewal, members submitted their professional development logs to meet the continuing education requirement.

We continue to regulate conditions of sale of drugs based on the NAPRA model drug scheduling system. This includes accepting NDSAC recommendations based on objective, scientific application of risk management factors that depend upon the NAPRA model standards of practice. To date,

### COMPLAINTS SUMMARY

Type of Complaint	2005	2004	2003	2002	2001	2000	1999	1998
Advertising	0	0	1	0	0	1	6	5
Alcohol/Drug Abuse	0	0	3	1	1	0	1	1
Communication/Unprofessional Behaviour	5	4	8	12	13	18	14	5
Medication Error	7	7	7	12	11	15	9	12
Record Keeping	0	0	0	2	1	0	1	0
Bylaws/Standard/Guideline Infractions	4	5	5	8	0	1	1	0
Prescription Transfers	2	3	0	1	1	0	0	1
Overcharging/Bill Irregularities	3	4	1	1	5	5	2	1
Inappropriate Product Selection	4	0	1	2	1	0	0	0
Unsupervised Assistant	0	1	1	1	0	1	4	0
Prescription Short Fills	0	3	1	0	0	0	1	0
Pharmacist Not on Duty	0	0	1	1	0	2	1	0
Dispensing without Authority	0	1	1	2	0	2	0	2
Breach of Confidentiality	2							
Miscellaneous/Other	4	5	7	11	9	9	8	6
<b>Total</b>	<b>31</b>	<b>33</b>	<b>37</b>	<b>54</b>	<b>45</b>	<b>51</b>	<b>52</b>	<b>34</b>

N.B. Total exceeds number of complaints due to more than one allegation in some of the complaints.

we and the Saskatchewan Government have accepted all NDSAC recommendations, including restricting the sale of pseudoephedrine to help prevent the diversion of this precursor in the clandestine manufacture of crystal methamphetamine.

We continue to integrate the implementation of the NAPRA model competency based standards of practice with our pharmacy and professional practice evaluations. Due to resource limitations, implementation of a competency based self-assessment process to more effectively utilize technicians has been delayed. We plan to implement this process during 2006.

The educational and regulatory initiatives to permit pharmacists to prescribe emergency contraception continue. During 2005, we began to plan the next phases for pursuing enhanced prescriptive authority for pharmacists. We have begun to prepare a submission on prescriptive authority for Council approval before consultation with stakeholders. Once the consultations are concluded we will submit our request to the Department of Health for approval.

By serving on the Advisory Committee and various working groups, we have been actively involved in the Pharmaceutical Information Program, especially the development of the Medication Profile Viewer.

The Seamless Care Task Force pilot project has been revived due to the opportunity to enhance continuity of care with the PIP Medication Profile Viewer.

We were involved in consultations respecting regulations to the Health Information Protection Act. We are awaiting an invitation to participate in the next round of consultations.

We continue to be involved in consultations on health reform with liaison with the Primary Health Services Branch of Saskatchewan Health.

We have been involved in the Western Health Information Collaborative Provider Registry project.

During the year we began involvement in the planning phases of the pharmacist database project initiated by the Canadian Institute for Health Information. We expect to implement systems changes and submit data during 2006. This will significantly change how we collect and use data from members.

We continue to participate in collaborative initiatives like the Integrated Primary Health Care Working Group, Network of Interprofessional Regulatory Organizations, joint Board/Council meetings with

the RBSP, the SRNA Advisory Committee on Nurse Practitioners, and the Triplicate Prescription Program. In addition we participate in all Health Quality Council initiatives involving drugs.

We continue to support the Pharmacy Coalition on Primary Care. Council established the priority of removing or reducing regulatory barriers and we continue to seek feedback from the Coalition.

The College is a founding and funding partner in the Saskatchewan Institute of Health Leadership and participated extensively in the second 2005 program. Three pharmacists completed the program. We continue on the planning and steering committee for the 2006 program and plan to sponsor one candidate.

We continue to regulate pharmacist prescribing of emergency contraception. This includes enforcing competency requirements and supporting education for members so that they are properly qualified.

We have researched and begun drafting a discussion paper describing the following concepts to enhance pharmacist prescribing. We are pursuing an interdependent authority capacity based upon the existing skills of the pharmacist. Concepts include continued care prescriptions where the pharmacist can extend one refill when the repeats have expired for patients stabilized on chronic medication; under protocol with a physician in a collaborative practice environment; and, Schedule I drugs for Schedule II indications (i.e. prescribing a prescription only drug when it is indicated for self-care).

Regarding Internet pharmacies, we implemented new bylaws to broaden our regulatory scope over all levels of involvement.

I am a member of the Council of Pharmacy Registrars of Canada, an advisory committee to the Board of Directors of the National Association of Pharmacy Regulatory Authorities. We coordinate activities amongst our respective organizations and advance issues to the Board for policy resolution. This involves attending meetings as required and participating on various task forces, committees and working groups.

I am also the NAPRA appointee to the Board of Directors of the Canadian Council for Accreditation of Pharmacy Programs and to the CPhA Pharmacy Human Resources Study Management Committee.

Staff continues our liaison with the College of Pharmacy and Nutrition. Under the new curriculum, I taught law and ethics, and conducted guest

lectures on a variety of professional issues. This liaison also includes serving on the Advisory Board of the Saskatchewan Drug Information Service.

Staff participates in the Network of Inter-professional Regulatory Organizations. Consisting of representatives from the governing bodies for all health professions and Saskatchewan Health, it meets four times per year to share information and discuss issues of mutual interest.

Other activities include:

- Chair the Integrated Primary Health Care Working Group;
- Attended consultation sessions on extended nurse practitioner legislation, and am a member of the SRNA Advisory Committee;
- Attended meetings of the PIP Advisory Committee;
- Attended meetings of the funding partners for the Triplicate Prescription Program to discuss program revisions;
- We attended workshops facilitated by the Health Information Solutions Center of Saskatchewan Health on how we could access and use prescription drug data collected in ADAPT for competency assurance, pharmacy inspection, complaints investigation and drug use management purposes;
- Researched and prepared guidelines on a variety of issues, including the federal and provincial privacy legislation;
- Provided administrative support to Council and the Audit and Finance Committees;
- Attended collaborative practice meetings with

the Registrar of the College of Physicians and Surgeons and the Executive Director of the Saskatchewan Registered Nurses' Association;

- Served as Steering Committee Partner for the Saskatchewan Institute of Health Leadership.

Assistant Registrar Jeanne Eriksen manages the registration and licensing process. This included staggering membership and permit renewal deadlines where the latter was changed to December 1. In addition to this, she provides considerable administrative support to the Complaints Committee. She also represents SCP on the Continuing Professional Development for Pharmacists Advisory Committee and the Structured Practice Experiences Program Advisory Committee.

## Conclusion

On behalf of all staff, I extend our sincere appreciation to President McCulloch and members of Council and all committees and appointees for their leadership, loyalty and dedication. You have contributed significantly to our successes this year. We are privileged to work with such competent volunteers. Personally, sincere thanks are extended to Brett Filson and staff for their cooperation on RBSP issues, and to Jeanne Eriksen, Paulette Francis, Pat Guillemin, Cheryl Klein, Heather Neirinck and Lori Postnikoff for their dedication, hard work and outstanding support.

Respectfully submitted,  
R.J. Joubert, Registrar-Treasurer

## Council/Executive

\*Debbie McCulloch O  
Jeannette Sandiford O  
Melanie McLeod O  
Bev Allen  
Terri Bromm  
Corry MacWilliam  
Bill Paterson  
Randy Wisner  
Dennis Gorecki  
Cynthia Berry A  
Lavonne Heck P  
Joseph Jeerakathil P

## Committees

### Audit Committee

Rod Amaya  
Tom Chen  
Debbie McCulloch  
Melanie McLeod  
Jeannette Sandiford

### Awards and Honors

#### (Joint Committee with RBSP)

\*Arlene Kuntz  
Garry Guedo  
Linda Sulz  
Lori Postnikoff A (SCP Rep)  
Brett Filson A (RBSP Rep)

### Complaints

\*Bill Paterson  
Bev Brooks (New appointee)  
Leanne Cameron  
(New appointee)  
Joseph Jeerakathil  
Linda Klassen (Resigned)  
Darryl Leshko  
Scott Livingstone  
Melanie McLeod  
Lyn Rhode (New appointee)  
Margaret Wheaton (Resigned)  
May Bridgewater P (Retired)  
Jeanne Eriksen A  
Lori Postnikoff A

### Discipline

\*Bev Allen  
Mike Davis  
Arlene Kuntz  
Debbie McCulloch  
Doug Spitzig  
Randy Wisner  
Lavonne Heck P  
Ray Joubert A

## Professional Practice

\*Garry Guedo  
Michelle Deschamps (Resigned)  
Karen Jensen  
Harold Just  
Linda Klassen (Resigned)  
Cheryl Lalonde  
Vali Orchard  
Susan Poulin  
Betty Riddell  
Bill Semchuk  
John Stanzeleit  
Kimberley Sentes  
Jeanne Eriksen A

## Registration and Licensing Policies

\*Mike Davis  
Donna Herbert  
Vali Orchard  
Lyn Rhode  
Kimberley Smith  
Margaret Wheaton  
Jeanne Eriksen A

## Special Care Homes Task Force

\*Darryl W. Leshko  
Rick Gaertner  
Sandy Knezacek  
Curtis Loucks  
Jack Mullock  
Jane Richardson  
Jeanne Eriksen A

## Seamless Care Task Force

\*Shannan Neubauer  
Janet Bradshaw  
Barb Evans  
Lori Friesen  
Derek Jorgenson  
Linda Klassen A  
Ray Joubert A

## Pharmacy Coalition on Primary Care

College of Pharmacy and Nutrition  
Dennis Gorecki  
Shannan Neubauer  
Yvonne Shevchuk  
RBSP  
Derek Jorgenson  
Brett Filson  
CSHP (Sask. Branch)  
Barry Lyons  
Melanie McLeod  
SCP  
Brenda Schuster  
Ray Joubert

## Appointees

### CCCEP

Aleta Allen

### Formulary Committee

Cintra Kanhai

### Council of Pharmacy Registrars of Canada (CPRC)

Ray Joubert

### National Association of Pharmacy Regulatory Authorities (NAPRA)

Janet Bradshaw  
Ray Joubert

### Pharmacy Examining Board of Canada (PEBC)

Brenda Schuster

### University of Regina Senate

Janet Bradshaw

### University of Saskatchewan Senate

Gary Groves

## Staff

### Registrar-Treasurer

Ray Joubert

### Assistant Registrar

Jeanne Eriksen

### Field Officer

Lori Postnikoff

### Administrative Assistants

Paulette Francis  
Pat Guillemain  
Cheryl Klein  
Heather Neirinck

\* Chairman  
A = Advisory (Non-Voting)  
O = Officers  
P = Public Members

# MINUTES OF THE 94<sup>TH</sup> AGM

Annual General Meeting  
Saturday, April 9, 2005  
Regina Inn, Regina  
Chairman – Bill Paterson

## 1.0 Welcome and Opening Remarks

Chairman Paterson called the meeting to order and welcomed those members present to the 94<sup>th</sup> Annual General Meeting of the Saskatchewan College of Pharmacists.

## 2.0 Introduction of Councillors and Special Guests

Chairman Paterson of Regina introduced the Council members as follows: President-Elect, Debbie McCulloch, Rosetown; Past-President, Randy Wiser of Prince Albert; Vice-President, Jeannette Sandiford of Weyburn; Council members, Bev Allen of Saskatoon; Corry MacWilliam of Swift Current; Melanie McLeod of Regina; Ex-Officio, Linda Suveges of Saskatoon. Terri Bromm of Tisdale and Lavonne Heck, SCP's public member of Regina, were unable to attend this meeting. Mr. Paterson also introduced those returning Councillors who were re-elected by acclamation: Randy Wiser for Division 3, Prince Albert; Bill Paterson for Division 5, Regina; and Debbie McCulloch for Division 7, Rosetown. At the Council meeting April 8, 2005, Council appointed Jeannette Sandiford of Weyburn to fill the Division 1 vacancy.

Mr. Paterson extended a special thank you to Coralie Sorochuk of Division 4 and May Bridgewater, a public representative, for their commitment and dedication to the College. Mr. Paterson also thanked Steve Yakiwchuk, Senior Stick (who represented the students over the past year) and announced that Cynthia Berry will be Senior Stick for the upcoming year.

Special guests welcomed and introduced to the assembly were Brenda Schuster as SCP appointee to the Pharmacy Examining Board of Canada; Janet Bradshaw as SCP appointee to the National Association of Pharmacy Regulatory Authorities; and Michelle Deschamps as SCP appointee to the Canadian Council on Continuing Education in Pharmacy. SCP will appoint a new representative for the Canadian Council on Continuing Education in Pharmacy effective May 27, 2005. Cintra Kanhai, SCP appointee to the Formulary Committee, was acknowledged in her absence.

## 3.0 Motion To Accept 2004 Minutes as Printed and Distributed

MOTION: Bob Shay/Arlene Kuntz

THAT the Minutes of the 93rd Annual General Meeting of Saskatchewan College of Pharmacists, held on Sunday, March 28, 2004, in Saskatoon, be adopted as printed and distributed.

CARRIED

## 4.0 Business Arising from the Minutes

There was no business arising from the minutes.

## 5.0 Memorial to Deceased Members

Chairman Paterson asked the assembly to rise for a moment of silent tribute to the following deceased members and former members:

Arlene Ellis Berry  
Dr. William Peter Blackmore  
Joseph Charles Clermont  
Robert Leonard Fysh  
Stewart Douglas Gordon  
Lorne Harvey Housen  
Brian Robert Lamborn  
Charles Joseph Meagher  
Robert "Ross" Pinder  
Kenneth Albert Ready  
Matthias Francois Roy  
Nestor Harry Shevchuk  
Maxim Strilchuk  
Barrie Ray Turner

## 6.0 Reports

### 6.1 President's Annual Report

President-Elect Debbie McCulloch assumed the chair, introduced President Paterson and invited him to present his Annual Report.

President Paterson referred members to his published report on pages 2, 3 and 4 of the printed Annual Report, which summarizes the activities of the College and demonstrates how we monitor and evaluate performance according to the Ends policies.

Debbie McCulloch invited questions from the floor arising from the President's report.

A question was raised on whether the College was changing the requirements of the malpractice insurance required by members for licensing. President Paterson indicated that the requirements will be changing and that the amended bylaw is before the Minister but has not been approved. Another question was raised on whether there are any changes to the tobacco legislation. It was indicated

that this issue has been moved up on the priority list for the Council to deal with.

MOTION: Bev Allen/Doug Spitzig

THAT the President's report be accepted as presented.

CARRIED

## **6.2 Registrar's Report**

Chairman Paterson invited the Registrar, Ray Joubert, to present his report. Mr. Joubert referred to his printed report on pages 5-10 of the Annual Report, which includes statistical information and projections.

Mr. Joubert invited questions from the floor arising from his published report.

A question arose on whether there are any major changes to Lock and Leave to which Mr. Joubert reiterated the Lock and Leave criteria. A question was also raised regarding the number of field inspections being done in a year. He responded that field inspections are done by geographical area for cost effectiveness and that data in his report indicates we are meeting our targets. A member asked if the Complaints Committee was pursuing alternative dispute resolution, and it was indicated that mediation has not yet been utilized.

MOTION: Garth McCutcheon/Janet Bradshaw

THAT the Registrar's report be accepted as presented and published.

CARRIED

## **6.3 Auditor's Report**

Chairman Paterson invited Registrar Joubert to present the auditor's report and answer questions respecting the published Audited Financial Statements for the fiscal year ended December 31, 2004. Mr. Joubert directed those assembled to the auditor's report and audited financial statements for 2003-2004, published in the Annual Report.

He provided an overview on the financial statements and explained the surplus for the year and indicated the audit committee has yet to meet with the auditor.

He invited questions from the floor arising from the published report. A question was raised regarding whether there were plans to rejuvenate the Diamond Jubilee Fund. Mr. Joubert indicated that this will be looked at in the future.

MOTION: Arlene Kuntz/Michelle Deschamps

THAT the audited Financial Statement of the College for fiscal period ended December 31, 2004, and the audited financial statements of the Diamond Jubilee Scholarship Fund be accepted.

CARRIED

## **6.4 Consideration of Annual Report as Printed and Distributed**

Chairman Paterson called for questions or comments on the Annual Report. There was discussion surrounding the availability of Annual Reports. It was indicated for financial reasons the College was going to post the Annual Report on the Internet for member access, but that a member could request a printed copy from the office. One member asked that for the next meeting, a brief summary be provided so they may ask questions.

MOTION: Yvonne Shevchuk/Linda Sulz

THAT the balance of the Annual Report be approved as printed and distributed.

CARRIED

## **6.5 College of Pharmacy and Nutrition Report**

Acting Dean Linda Suveges highlighted her report as printed in the Annual Report on pages 14-16. She indicated that the College of Pharmacy and Nutrition has received the accreditation report and is happy to report they generally agree with the assessment. They are now awaiting a response from the Board of the Canadian Council for Accreditation of Pharmacy Programs.

Saskatchewan Pharmacy and Nutrition Student Society Co-President for the upcoming year will be Adam Fenwick, and Senior stick will be Cynthia Berry. The learning portfolio audit meeting will be held April 15 and 16, 2005. Thank you to all pharmacists participating and also to the pharmacists who were preceptors for our students in the structured practice experiences program. The College of Pharmacy and Nutrition is helping to raise \$1.0 million for the "Building our Future" campaign and looks toward the community for volunteers. The College continues to work with the examining board for the PEBC and OSCE and is asking for volunteers.

## **7.0 New Business**

One member suggested promoting pharmacy services to the public. Chairman Paterson indicated there is a joint effort between SCP and RBSP on this issue. There was discussion regarding the linkage committee contemplation of focus groups and creation of a larger audience.

## **8.0 Adjournment**

Chairman Paterson thanked those present for attending and for their time and support to maintain the high calibre of professionalism. Declaring the Annual General Meeting productive and successful, he adjourned the meeting.

## Introduction

I was pleased to return to the College in July 2005, following a productive Administrative Leave. Sincere thanks to Dr. Linda Suveges for her excellent leadership as Acting Dean during this period. Dr. Fred Rémillard, Assistant Dean of Undergraduate Affairs, Dr. Shawna Berenbaum, Head of the Division of Nutrition and Dietetics and Dr. Yvonne Shevchuk, Head of the Division of Pharmacy completed their terms at the end of June 2005. Thank you to them for their invaluable contributions, and to Dr. Marianna Foldvari for her work as Associate Dean of Research and Graduate Affairs. Drs. Gord McKay and Susan Whiting have taken on the positions of Heads of Pharmacy, and of Nutrition and Dietetics, respectively.

We are pleased to report on successes in the “Thinking the World of Our Future” fundraising campaign. A significant donation from Katz Group Canada Ltd., on behalf of Rexall Drugstores, has enabled us to establish the Rexall Lecture Centre, the Rexall Entrance Award and the Rexall Research Trust Fund. Shoppers Drug Mart has generously provided a major gift to be used for upgrades to the College computer lab, to become the Shoppers Drug Mart Computer Learning and Resources Centre, support the EduLab Program and Primary Care/ Public Health Research Group, purchase equipment and provide graduate student support.

The Province has provided some interim funding in response to our ongoing requests for clinical education support for our health region partners, and we are optimistic that additional monies will be allocated. The College provided input into the Government of Saskatchewan’s *Working Together: Saskatchewan’s Health Workforce Action Plan*, released December 2005, which outlines plans to improve health workplaces and address retention and recruitment issues, with pharmacists a key target group.

## University News

President Peter MacKinnon recently updated the University community on progress that has been made towards our *Strategic Directions* — initiatives to increase international standards among faculty and programs; increased research revenue and productivity and graduate student recruitment (notably at the Ph.D. level); services to enhance the student experience; rising numbers of Aboriginal students;

and investment in new scholarships. We have submitted a progress report on our contributions to these *Directions*, and updated our *Complement Plan*, which prioritizes appointments to the end of this planning cycle (2007). Planning for the *Academic Health Sciences Centre* is progressing well, and the College is involved in all aspects of the project. Practitioners affiliated with Saskatchewan health regions can obtain online information through a partnership with the University Library ([www.shirp.ca](http://www.shirp.ca)); all health practitioners in the province should have access by the fall.

## Undergraduate Programs

Enrolment increased as the new quotas for Pharmacy (90) and Nutrition (28) work through Years 1 to 4. Enrolment totaled 338 Pharmacy and 106 Nutrition students. Seventy-four students are expected to receive the B.S.P. degree this year, and 26 the B.Sc.(Nutr.). The number of applications continues to increase, and the quality is high. There were 663 applicants for 90 Pharmacy spaces in 2005. We are pleased to report that the number of Aboriginal applicants continues to increase, and all of our Education Equity spaces are filled.

The College received formal notification of the positive CCAPP Pharmacy Accreditation review in May 2005 — Full Status to 2011. We were gratified with the Team’s report on the solid progress made and the strengths of the B.S.P. program. It confirmed our self-assessment of areas to work on, including increasing interprofessional education. Two additional interdisciplinary experiences were introduced this year; initiated by Physical Therapy faculty, Pharmacy students worked with Medical and Physical Therapy students on tutorials on HIV/ Aids and Aboriginal health issues.

A new tradition has been instituted — the College’s first *White Coat Ceremony* welcomed Year 1 Pharmacy students to the profession and College. Students received a white coat from a senior colleague and took a pledge affirming their commitment to the highest standards of ethical conduct in patient care and professional activities. Wyeth Consumer Healthcare Inc. generously provided support for the event. New Pharmacy scholarships were presented at the College’s annual Academic Awards Ceremony, at which time all donors, including SCP, were gratefully acknowledged. The Ken Ready Memorial Scholarship is given in Ken’s honour, to recognize an excellent

student entering second year. The Rexall Entrance Scholarship is awarded to an incoming Pharmacy student with high academic standing.

## Graduate Studies and Research

The number of graduate students continues to increase. Current enrolment stands at 25 Pharmacy and 17 Nutrition graduate students plus one Interdisciplinary student in Public Health and three in Toxicology. An unprecedented number of our students have received national, College and University scholarships, including the prestigious Dean's Scholarships.

Dr. Steven Franklin, Vice-President Research, met with the Dean and Associate Dean Foldvari this past year to review College initiatives. He indicated that he is very impressed with the efforts of our faculty with respect to research projects and grant applications, graduate student numbers and graduate students awards, including national Tri-Council Fellowships and Scholarships, and fundraising success to support research. The College has submitted a document to the University identifying our areas of research strength and promise: Pharmaceutical and Nutraceutical Sciences, Neurosciences, Primary/Ambulatory Care and Community, and Nutritional, Lifestyle and Community Research. This will be included in the development of University theme areas of pre-eminence, and a process to review and renew these on an ongoing, systematic basis.

Associate Dean Foldvari is coordinating a number of team grant applications for funding, as well as Canadian Foundation for Innovation (CFI) projects. Individual faculty are actively submitting grants to national granting agencies and other sources, and continue to achieve significant success in securing funding. A new internal research grant in the Pharmacy practice area has been made possible through the generosity of United Pharmacists. The first grant was awarded to Drs. Shannan Neubauer and Yvonne Shevchuk to undertake "A Pilot Project on Models of Seamless Care in Saskatchewan." Another new internal grant is available this year in the area of Primary/Ambulatory Care as a result of the Rexall contribution. Faculty are recruiting students for summer research positions funded from various sources, including NSERC, Rx&D Health Research Foundation and CIHR, as well as the College, the University and the province.

## Student Activities

Co-presidents Adam Fenwick (Pharmacy) and Jillian Code (Nutrition), Senior Stick Cynthia Berry and other SPNSS representatives have coordinated a wide range of social, athletic and professional activities. Highlights included the 13<sup>th</sup> Annual Pharmacy Professional Enhancement Day in September, which focused on the provincial Health Quality Council. Employers from health regions, independent and corporate pharmacies and other organizations provided students with information on career opportunities at the annual Pharmacy Career Fair in October. Pharmacy students had an excellent experience at PDW, held in January in Montreal. A large number of students have applied for summer experiences, including the Rx&D Industrial Pharmacy Studentship Program, Food-service Management Internships at U.S.A. universities and the Pharmaceutical Industry Trip, which Dr. Dobson will supervise.

Brian Fahlman is President of the Pharmacy and Nutrition Graduate Course Council. Pharmacy and Nutrition students are looking forward to participating and presenting their work in the 13<sup>th</sup> Annual Life and Health Sciences Research Conference.

## Service Activities

The Saskatchewan Drug Information Service provides drug information by phone and e-mail to consumers and health care professionals across the province, publishes the newsletter "Drug News" and other documents that are faxed out in response to pressing issues, and presents lectures to health care professionals and consumers. The number of inquiries continues to increase, particularly referrals from the provincial HealthLine. SDIS also provides introductory experiences in drug information for all Pharmacy undergraduates as well as more intensive experience for students as part of the specialty SPEPs. The Nutrition Resource and Volunteer Centre has been awarded a grant from the University's Student Services Enhancement Fund to develop an on-line nutrition information and advice service for U of S students.

## Faculty and Staff News

- Dr. David Blackburn was appointed Assistant Professor of Pharmacy, effective July 2005, in a new tenure-track position in the primary care area. Melanie Rozwadowski was appointed

Assistant Professor of Nutrition in a new Without Term position. Dawna Hawrysh was reappointed to a term lecturer position.

- Kerry Mansell served as Assistant Professor of Pharmacy this year during Dr. Shannan Neubauer's maternity leave. Unfortunately, Dr John Hubbard is on extended sick leave; Janice Brenner took on some of Dr. Hubbard's course responsibilities. Dr. Fred Rémillard is on administrative leave this year.
- Barry Lyons returned as Pharmacy Sessional Lecturer. Ray Joubert and Lori Postnikoff continue to provide students with content on law and ethics. Nutrition Sessional Lecturers Ali Bell, Michelle Classen, Stephanie Cook and Karen Davis, along with Professor Rozwadowski, delivered the Basic Nutrition class to close to 1000 students on campus and in the Nursing program sites in the province.
- Research staff appointments: Dr. Satoshi Okuyama (Postdoctoral Fellow); Swgatika Das, Lifeng Chen and Azharul Islam (Research Technicians); and Mingqin Shen and Dr. Benzong Zhang (Visiting Scholars).
- Dr. Pawel Grochulski, Scientist with the Canadian Light Source, Dr. John Patience, President and CEO of the Prairie Swine Centre, and Wendy Dahl, Coordinator of Nutrition and Dietetics Prac-

tice, Saskatoon Health Region, were appointed Adjunct Professors.

- Faculty awards: Dr. Shannan Neubauer – RBSP/GSK Pharmacist of the Year; Dr. Jeff Taylor, Michelle Deschamps and Dr. Bill Semchuk – Pharmacy Practice Commitment to Care Award for Health Promotion; and Dr. David Blackburn – Bristol-Myers Squibb Excellence in Teaching Award.

## Concluding Remarks

We extend our thanks to the SCP Executive, Council and Members for your invaluable support, and to all of the pharmacists who precept our students. The *Saskatchewan Pharmacy Alumni Fundraising Campaign* team has begun its work to raise \$1 million from Pharmacy alumni in Saskatchewan, in time for the University's 100<sup>th</sup> Anniversary in 2007. We look forward to the continued, generous support of alumni and friends, so that we can continue to strengthen our programs. We welcome your input to the College Newsletter and feedback on our programs and initiatives.

This report is respectfully submitted,  
Dennis Gorecki, Ph.D.  
Dean of Pharmacy and Nutrition

# THE DIAMOND JUBILEE SCHOLARSHIP FUND

## FINANCIAL STATEMENTS December 31, 2005

### Auditors' Report

To the Trustees of  
**The Diamond Jubilee Scholarship Fund**

We have audited the balance sheet of **The Diamond Jubilee Scholarship Fund** as at December 31, 2005 and the statement of operations and change in net assets for the period then ended. These financial statements are the responsibility of the Scholarship Fund's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the Scholarship Fund's management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Scholarship Fund as at December 31, 2005 and the results of its operations and its cash flows for the period then ended in accordance with Canadian generally accepted accounting principles.



Chartered Accountants

Regina, Saskatchewan  
March 15, 2006

**THE DIAMOND JUBILEE SCHOLARSHIP FUND**

**Balance Sheet**

December 31, 2005

	<b>December 31, 2005</b>	<b>June 30, 2005</b>
<b>ASSETS</b>		
Investments (Note 3)	<b>\$27,822</b>	\$27,302
	<b>\$27,822</b>	\$27,302
<b>LIABILITIES</b>		
Due to the Saskatchewan College of Pharmacists	<b>\$11,253</b>	\$ 7,905
<b>NET ASSETS</b>		
Net assets	<b>16,569</b>	19,397
	<b>\$27,822</b>	\$27,302

**THE DIAMOND JUBILEE SCHOLARSHIP FUND**

**Statement of Operations and Change in Net Assets**

Period ended December 31, 2005

	<b>December 31, 2005</b>	<b>June 30, 2005</b>
<b>REVENUE</b>		
Investment income (loss)	<b>\$ 677</b>	\$ 970
	<b>677</b>	970
<b>EXPENDITURES</b>		
Scholarship	<b>2,000</b>	2,000
Management fees	<b>156</b>	288
Accounting	<b>214</b>	214
Audit	<b>1,135</b>	1,135
	<b>3,505</b>	3,637
<b>Excess of expenditures over revenue</b>	<b>(2,828)</b>	(2,667)
<b>Net assets, beginning of period</b>	<b>19,397</b>	22,064
<b>Net assets, end of period</b>	<b>\$16,569</b>	\$19,397

## THE DIAMOND JUBILEE SCHOLARSHIP FUND

### Notes to the Financial Statements

December 31, 2005

#### 1. PURPOSE OF THE SCHOLARSHIP FUND

The Diamond Jubilee Scholarship Fund is a single purpose fund with restrictions to pay scholarships and bursaries to qualified students at the College of Pharmacy and Nutrition at the University of Saskatchewan.

The Diamond Jubilee Scholarship Fund is registered as a Charitable Foundation with Canada Revenue Agency and is exempt from income tax.

During the period The Diamond Jubilee Scholarship Fund changed its fiscal year end to December 31.

#### 2. SIGNIFICANT ACCOUNTING POLICIES

##### *Use of estimates*

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from those estimates.

##### *Investments*

Investments are recorded at cost, net of adjustments to recognize other than temporary declines in value. Interest and dividends are recognized when declared.

##### *Statement of cash flows*

A statement of cash flows has not been prepared, as it would provide no additional useful information to users.

#### 3. INVESTMENTS

Investments consist of pooled investments in short term and long term Canadian and International Bonds and Canadian, United States, and International Equities.

	December 31, 2005		June 30, 2005	
	Cost	Market Value	Cost	Market Value
Money market pooled funds	\$ 2,011	\$ 2,011	\$ 2,139	\$ 2,139
Fixed income pooled funds	15,080	15,123	14,766	15,252
Equities pooled funds	10,731	10,494	10,397	9,780
	<b>\$27,822</b>	<b>\$27,628</b>	\$27,302	\$27,171

# THE SASKATCHEWAN COLLEGE OF PHARMACISTS

## FINANCIAL STATEMENTS

December 31, 2005

### Auditors' Report

To the Members of

#### **The Saskatchewan College of Pharmacists**

We have audited the balance sheet of **The Saskatchewan College of Pharmacists** (the "College") as at December 31, 2005, and the statements of operations and changes in fund balances and cash flows for the year then ended. These financial statements are the responsibility of the College's management. Our responsibility is to express an opinion on these financial statements based on our audit.

Except as explained in the following paragraph, we conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

The College derives revenues and pays expenditures relating to the Alternative Reimbursement Services Program. The Province of Saskatchewan acts as the administrator of the program on behalf of the College. We did not have access to the accounting records of the Province of Saskatchewan, and therefore we were unable to satisfy ourselves that all revenues and expenditures of this program have been recorded, nor were we able to satisfy ourselves that the recorded transactions were proper. As a result we were unable to determine whether adjustments were required in respect of assets, liabilities and the components making up the statements of operations, changes in fund balances and cash flows.

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves regarding the revenues and expenditures of the program referred to in the preceding paragraph, these financial statements present fairly, in all material respects, the financial position of the College as at December 31, 2005 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.



Chartered Accountants

Regina, Saskatchewan

February 23, 2006

**THE SASKATCHEWAN COLLEGE OF PHARMACISTS**

**Balance Sheet**

As at December 31, 2005

	2005		2004	
	Operating Fund	Capital Asset Fund	Total	Total
<b>CURRENT ASSETS</b>				
Cash	\$ 729,402	\$ -	\$ 729,402	\$ 606,695
Marketable securities (Note 3)	313,564	65,704	379,268	413,405
Accounts receivable	1,638	-	1,638	662
Due from The Diamond Jubilee Scholarship Fund	11,253	-	11,253	5,479
Prepaid expenses	10,617	-	10,617	8,446
	<b>1,066,474</b>	<b>65,704</b>	<b>1,132,178</b>	1,034,687
<b>ASSETS ADMINISTERED BY THE PROVINCE OF SASKATCHEWAN (Note 11)</b>				
	<b>1,102,058</b>	-	<b>1,102,058</b>	1,074,226
<b>CAPITAL ASSETS (Note 4)</b>	-	<b>220,373</b>	<b>220,373</b>	248,952
	<b>\$2,168,532</b>	<b>\$286,077</b>	<b>\$2,454,609</b>	\$2,357,865
<b>CURRENT LIABILITIES</b>				
Accounts payable (Note 5)	\$ 142,119	\$ -	\$ 142,119	\$ 112,887
Fees and licences collected in advance	669,465	-	669,465	648,279
Current portion of obligations under capital leases (Note 6)	-	6,298	6,298	27,238
	<b>811,584</b>	<b>6,298</b>	<b>817,882</b>	788,404
<b>LONG TERM PORTION OF OBLIGATIONS UNDER CAPITAL LEASES (Note 6)</b>				
	-	523	523	6,821
	<b>811,584</b>	<b>6,821</b>	<b>818,405</b>	795,225
<b>FUND BALANCES</b>				
Invested in capital assets	-	213,552	213,552	214,893
Externally restricted for building development	-	65,704	65,704	63,772
Internally restricted (Note 8)				
Alternative Reimbursement Services Program (Note 11)	1,102,058	-	1,102,058	1,074,226
Training and Competency Program	231,201	-	231,201	229,159
Unrestricted (Note 8)	23,689	-	23,689	(19,410)
	<b>1,356,948</b>	<b>279,256</b>	<b>1,636,204</b>	1,562,640
	<b>\$2,168,532</b>	<b>\$286,077</b>	<b>\$2,454,609</b>	\$2,357,865

Commitments (Note 10)

**THE SASKATCHEWAN COLLEGE OF PHARMACISTS**  
**Statement of Operations and Changes in Fund Balances**

Year Ended December 31, 2005

	Operating Fund 2005	Operating Fund 2004	Capital Asset Fund 2005	Capital Asset Fund 2004	Total 2005	Total 2004
<b>REVENUES</b>						
Fees and licences (Schedule 1)	<b>\$1,109,670</b>	\$1,049,482	\$ -	\$ -	<b>\$1,109,670</b>	\$1,049,482
Alternative Reimbursement Services Program	<b>27,832</b>	23,395	-	-	<b>27,832</b>	23,395
Sundry (Schedule 2)	<b>32,826</b>	37,025	-	-	<b>32,826</b>	37,025
Interest and investment income	<b>24,869</b>	21,025	<b>2,657</b>	1,907	<b>27,526</b>	22,932
	<b>1,195,197</b>	1,130,927	<b>2,657</b>	1,907	<b>1,197,854</b>	1,132,834
<b>EXPENSES</b>						
Administration (Schedule 3)	<b>707,875</b>	722,676	-	-	<b>707,875</b>	722,676
Council	<b>42,728</b>	40,536	-	-	<b>42,728</b>	40,536
Continuing education	<b>78,611</b>	84,821	-	-	<b>78,612</b>	84,821
Public and professional relations	<b>90,534</b>	122,873	-	-	<b>90,534</b>	122,873
Legal and audit	<b>93,729</b>	59,133	-	-	<b>93,729</b>	59,133
Other committees	<b>41,564</b>	9,652	-	-	<b>41,564</b>	9,652
Miscellaneous	<b>10,558</b>	2,765	-	-	<b>10,558</b>	2,765
Delegates	<b>22,707</b>	10,244	-	-	<b>22,707</b>	10,244
Interest	-	-	<b>2,238</b>	3,703	<b>2,238</b>	3,703
Amortization	-	-	<b>33,746</b>	43,601	<b>33,746</b>	43,601
	<b>1,088,306</b>	1,052,700	<b>35,984</b>	47,304	<b>1,124,290</b>	1,100,004
<b>Excess (deficiency) of revenues over expenses</b>	<b>106,891</b>	78,227	<b>(33,327)</b>	(45,397)	<b>73,564</b>	32,830
Fund balance, beginning of year	<b>1,283,975</b>	1,237,068	<b>278,665</b>	292,742	<b>1,562,640</b>	1,529,810
Interfund transfers (Note 7)	<b>(33,918)</b>	(31,320)	<b>33,918</b>	31,320	-	-
<b>FUND BALANCE, END OF YEAR</b>	<b>\$1,356,948</b>	\$1,283,975	<b>\$279,256</b>	\$278,665	<b>\$1,636,204</b>	\$1,562,640

THE SASKATCHEWAN COLLEGE OF PHARMACISTS

**Statement of Cash Flows**

Year Ended December 31, 2005

	<b>2005</b>	<b>2004</b>
<b>CASH FLOWS FROM (USED IN) OPERATING ACTIVITIES</b>		
Excess of revenues over expenses	<b>\$ 73,564</b>	\$ 32,830
Items not affecting cash		
Amortization	<b>33,746</b>	43,601
Net change in non-cash working capital balances (Note 9)	<b>13,665</b>	185,000
	<b>120,975</b>	261,431
<b>CASH FLOWS FROM (USED IN) INVESTING AND FINANCING ACTIVITIES</b>		
Capital asset purchases	<b>(5,167)</b>	(4,963)
Purchase of marketable securities	<b>(28,543)</b>	(360,000)
Redemption of marketable securities	<b>62,680</b>	795,017
Capital lease principal payments	<b>(27,238)</b>	(25,470)
Capital lease advances	<b>-</b>	2,314
	<b>1,732</b>	406,898
<b>NET INCREASE IN CASH DURING THE YEAR</b>	<b>122,707</b>	668,329
<b>CASH (BANK OVERDRAFT), BEGINNING OF YEAR</b>	<b>606,695</b>	(61,634)
<b>CASH, END OF YEAR</b>	<b>\$729,402</b>	\$606,695

# THE SASKATCHEWAN COLLEGE OF PHARMACISTS

## Notes to the Financial Statements

December 31, 2005

### 1. PURPOSE OF THE COLLEGE

The Saskatchewan College of Pharmacists is the statutory governing and self-regulating body for the pharmacy profession in Saskatchewan. It is incorporated under the Pharmacy Act as a not-for-profit organization and is exempt from income tax under Section 149 of the Income Tax Act.

### 2. SIGNIFICANT ACCOUNTING POLICIES

#### Fund accounting

The College follows the restricted fund method of accounting for contributions. The accounts of the College are maintained in accordance with the principles of fund accounting in order that limitations and restrictions placed on the use of available resources are observed. Under fund accounting, resources are classified for accounting and reporting purposes into funds with activities or objectives specified. For financial reporting purposes, the accounts have been classified into the following funds:

#### a) *Operating Fund*

The Operating Fund consists of the general operations of the College.

#### b) *Capital Asset Fund*

The fund has been established for the purpose of funding capital acquisitions and is an accumulation of direct contributions and that portion of the operating fund, which has been allocated to the fund at the discretion of the College's Council. The fund is increased by interest income earned on the investment of contributions and is reduced by amortization and interest on related debt.

#### Use of estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Actual results could differ from those estimates.

#### Cash

Cash consists of cash on hand and balances with banks.

#### Marketable securities

Marketable securities are recorded at cost, net of adjustments to recognize other than temporary declines in value.

#### Capital assets

Capital assets are recorded at cost. When capital assets are sold or retired, the related costs and accumulated amortization are removed from the respective accounts and any gain or loss is reflected in the statement of revenues and expenses and changes in fund balances. No amortization is charged in the year of disposal or retirement. Expenditures for repairs and maintenance are charged to operations as incurred.

Capital assets are amortized over their estimated useful lives using the following methods and rates:

Building	straight line over 20-30 years
Equipment	33% declining balance
Equipment under capital lease	straight line over 3 to 3½ years
Furniture and fixtures	20% declining balance

#### Fees collected in advance

Fees and licences collected in advance at December 31, 2005 relate to the membership year July 1, 2005 through June 30, 2006 and to the permit year December 1, 2005 through November 30, 2006.

THE SASKATCHEWAN COLLEGE OF PHARMACISTS

**Notes to the Financial Statements**

December 31, 2005

**3. MARKETABLE SECURITIES**

Marketable securities consist of guaranteed investments and pooled investments in short term and long term money market investments, Canadian and International Bonds, and Canadian, US and International Equities.

Operating Fund	2005		2004	
	Cost	Market Value	Cost	Market Value
Cash equivalents	\$ 61,626	\$ 61,482	\$ 74,951	\$ 74,761
Fixed income	242,245	245,481	264,539	273,494
Equities	9,693	9,543	10,143	9,464
	<b>\$313,564</b>	<b>\$316,506</b>	\$349,633	\$357,719

Capital Asset Fund	2005		2004	
	Cost	Market Value	Cost	Market Value
Cash equivalents	\$ 4,804	\$ 4,804	\$ 3,597	\$ 3,597
Fixed income	36,178	36,119	34,291	35,079
Equities	24,722	25,062	25,884	24,857
	<b>\$ 65,704</b>	<b>\$ 65,985</b>	\$ 63,772	\$ 63,533

**4. CAPITAL ASSETS**

	2005		2004	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Land	\$ 15,000	\$ -	\$ 15,000	\$ -
Building	334,729	150,641	334,729	139,483
Equipment	146,926	142,799	145,218	140,767
Equipment under capital lease	92,730	91,960	92,730	74,086
Furniture and fixtures	78,454	62,066	74,995	59,384
	<b>667,839</b>	<b>447,466</b>	662,672	413,720
Accumulated amortization	<b>447,466</b>		413,720	
Net book value	<b>\$220,373</b>		\$248,952	

**5. ACCOUNTS PAYABLE**

	2005	2004
Trade	\$114,179	\$80,887
Funds held in trust	27,940	32,000
	<b>\$142,119</b>	\$112,887

Funds held in trust are held on behalf of the Integrated Primary Health Care Working Group (IPHCWG). The College is responsible to ensure all funds are expended exclusively on primary health services workshops and education. Any unused funds may remain with the College for use by the IPHCWG and documentation regarding the actual costs will be submitted to Saskatchewan Health upon request.

**THE SASKATCHEWAN COLLEGE OF PHARMACISTS**

**Notes to the Financial Statements**

December 31, 2005

**6. OBLIGATIONS UNDER CAPITAL LEASES**

The following is a schedule of future minimum lease payments under capital leases:

2006	\$ 6,981
2007	610
	<hr/> 7,591
Less amount representing interest	(770)
	<hr/> 6,821
Less current portion	(6,298)
	<hr/> <b>\$ 523</b>

**7. INTERFUND TRANSFERS**

The Operating Fund transferred \$33,918 (2004 – \$31,320) to the Capital Asset Fund in order to fund the cash outlays for capital asset acquisitions and the obligations under capital leases.

**8. OPERATING FUND**

<b>2005</b>	<b>Unrestricted</b>	<b>Training and Competency Program</b>	<b>Alternative Reimbursement Services Program</b>	<b>2005 Total</b>
<b>Balance beginning of year</b>	<b>\$(19,410)</b>	<b>\$229,159</b>	<b>\$1,074,226</b>	<b>\$1,283,975</b>
Excess of revenues over expenses	106,891	–	–	106,891
Transfers (Note 7) to Capital Asset Fund	(33,918)	–	–	(33,918)
Transfers in the year to internally restricted funds				
Training and Competency Program	(2,042)	2,042	–	–
Alternative Reimbursement Services Program	(27,832)	–	27,832	–
<b>Balance end of year</b>	<b>\$23,689</b>	<b>\$231,201</b>	<b>\$1,102,058</b>	<b>\$1,356,948</b>

<b>2004</b>	<b>Unrestricted</b>	<b>Training and Competency Program</b>	<b>Alternative Reimbursement Services Program</b>	<b>2004 Total</b>
<b>Balance beginning of year</b>	<b>\$(59,964)</b>	<b>\$246,201</b>	<b>\$1,050,831</b>	<b>\$1,237,068</b>
Excess of revenues over expenses	78,227	–	–	78,227
Transfers (Note 7) to Capital Asset Fund	(31,320)	–	–	(31,320)
Transfers in the year to internally restricted funds				
Training and Competency Program	17,042	(17,042)	–	–
Alternative Reimbursement Services Program	(23,395)	–	23,395	–
<b>Balance end of year</b>	<b>\$(19,410)</b>	<b>\$229,159</b>	<b>\$1,074,226</b>	<b>\$1,283,975</b>

Funds relating to the Training and Competency Program have been internally restricted for the purpose of supporting student practical training assistance and investment in a competency assessment initiative or competency assurance program.

Funds relating to the Alternative Reimbursement Services Program have been internally restricted for the purpose of funding an alternative reimbursement scheme for innovative services provided by pharmacists in Saskatchewan.

## THE SASKATCHEWAN COLLEGE OF PHARMACISTS

### Notes to the Financial Statements

December 31, 2005

#### 9. NET CHANGE IN NON-CASH WORKING CAPITAL BALANCES

	2005	2004
<b>DECREASE (INCREASE) IN ASSETS</b>		
Accounts receivable	\$ (976)	\$ 10,037
Due from The Diamond Jubilee Scholarship Fund	(5,774)	(2,228)
Prepaid expenses	(2,171)	(1,149)
Assets administered by the Province of Saskatchewan	(27,832)	(23,395)
<b>INCREASE (DECREASE) IN LIABILITIES</b>		
Accounts payable	29,232	43,717
Fees and licences collected in advance	21,186	158,018
	<b>\$13,665</b>	<b>\$185,000</b>

#### 10. LEASE COMMITMENTS

The College has entered into lease agreements for office equipment and a vehicle requiring varying monthly payments. The payments required are as follows:

2006	\$10,288
2007	3,001

#### 11. THE ALTERNATIVE REIMBURSEMENT SERVICES PROGRAM

This program was initiated by the College and the Province of Saskatchewan represented by the Minister of Health to develop a pilot project to establish an alternative reimbursement scheme for innovative services provided by pharmacists in Saskatchewan. The program is to be operated, administered and funded by the College. Funding for the program is generated from proprietors who entered into Pharmacy Agreements with the Province. Pursuant to these Pharmacy Agreements, the Province is directed by each proprietor to withhold and pay to the College an amount per prescription. Pursuant to another agreement between the Province and the College, the Province acts as an administrative and paying agent on behalf of the College for the program.

This agreement provides that if it is terminated or expires, the funds, net of payments under the program, if any, are to be paid to the College.

One of the pharmacies that entered into this agreement with the Province of Saskatchewan filed a claim for approximately \$58,000 against the College requesting that all funds withheld from that pharmacy with respect to this program should be returned to that pharmacy with interest and reimbursement for legal costs. The College has filed a defense against this claim and the outcome is not determinable.

#### 12. FINANCIAL INSTRUMENTS

a) *Fair Value*

The carrying values of accounts receivable, due from The Diamond Jubilee Scholarship Fund, assets administered by the Province of Saskatchewan and accounts payable approximates their fair value given the short-term maturities of these instruments.

b) *Interest Rate Risk*

Interest rate risk refers to the adverse consequences of interest rate changes on the College's cash flows, financial position and income. This risk arises from differences in the timing and amount of cash flows related to the College's financial assets and liabilities.

#### 13. COMPARATIVE FIGURES

Certain of the prior years' figures have been reclassified to conform to the presentation adopted for the current year.

**THE SASKATCHEWAN COLLEGE OF PHARMACISTS**  
**Schedule of Fees and Licences – Schedule 1**

Year Ended December 31, 2005

	2005	2004
<b>FEES</b>		
Practising members	\$ 687,282	\$ 651,150
Non-practising members	27,814	28,091
Registration	57,604	62,395
Licences – Shop (Permits)	328,740	302,486
Amendments	8,230	5,360
<b>Fees and licences</b>	<b>\$1,109,670</b>	<b>\$1,049,482</b>

**THE SASKATCHEWAN COLLEGE OF PHARMACISTS**  
**Schedule of Sundry Revenue – Schedule 2**

Year Ended December 31, 2005

	2005	2004
Expense recoveries	\$ 2,682	\$ 6,678
Mailing subscription	5,230	5,887
Narcotic signature letter	3,110	2,742
Newsletter advertisements	7,110	2,795
Fines	9,095	10,505
Other	5,599	8,418
	<b>\$32,826</b>	<b>\$37,025</b>

**THE SASKATCHEWAN COLLEGE OF PHARMACISTS**  
**Schedule of Administrative Expenditures (Operating Fund) – Schedule 3**

Year Ended December 31, 2005

	2005	2004
Accounting	\$ 12,615	\$ 12,149
Automobile	11,694	16,881
Employee benefits	50,683	44,113
Equipment rental and maintenance	8,977	27,904
General office	41,670	47,048
Office operations	26,012	22,307
Postage	23,350	20,788
Printing and stationery	24,462	43,592
Registrar and inspector	58,578	44,393
Salaries	436,122	429,091
Telephone and fax	13,712	14,410
	<b>\$707,875</b>	<b>\$722,676</b>



SASKATCHEWAN  
COLLEGE OF  
PHARMACISTS

700 - 4010 PASQUA STREET  
REGINA, SK S4S 7B9

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PRESIDENT

**Debbie McCulloch**

REGISTRAR-TREASURER

**Ray Joubert**