



SCPP Intern Registration

August 14, 2018

As a first-year student in the College of Pharmacy and Nutrition, **you are required to register as an Intern with the Saskatchewan College of Pharmacy Professionals (SCPP)**, the regulatory body of pharmacists, pharmacy technicians and pharmacies in Saskatchewan, **before you begin your Phar 188.2 Experiential Learning 1 placement.**

How do I register as an intern?

The College offers online registration through the SCPP website at www.saskpharm.ca.

You will receive an email from SCPP at info@saskpharm.ca informing you of your user name and password. This will allow you to login to your SCPP profile, where you will apply for your registration as an intern. Detailed information on the registration procedure can also be found on our website under the 'Registration' tab.

While accessing the registration process, we encourage you to familiarize yourself with the information on the SCPP website, including our publications (under About Us); the Bulletin Board, Regulatory Updates and Events boxes on the homepage; and a variety of resources under each tab across the top of the site.

What are the requirements for my intern registration?

1. **Fee of \$126.00** (\$120.00 + \$6.00 GST, subject to change April 1, 2019). Payment can be made online during the registration process or by submitting payment by cash, cheque, debit or credit card to the SCPP office in Regina.
2. **Two current-dated, written, character references.** These must be from reputable citizens who have known you for at least two years, certifying that you are a person of good moral character. Please have your references include their address and phone number as well as including your full name within the body of the letter. The letters can be directed to the attention of Jeana Wendel, Registrar.

Your letters of reference may be downloaded directly onto your Intern Application, emailed to info@saskpharm.ca or faxed to 306-584-9695.

3. **"Confirmation of Enrolment" form** available from your University of Saskatchewan online student account, confirming your student status with the College of Pharmacy and Nutrition.

Please confirm that you are enrolled for both semesters of the current academic year. **This form can be sent directly to the SCPP from the University of Saskatchewan.** The College of Pharmacy and Nutrition will also be forwarding an electronic copy of your photo to our office for registration purposes.

Throughout your intern registration process, please feel free to contact Audrey Solie audrey.solie@saskpharm.ca at SCPP if you have any questions or concerns.