



## Pharmacy Technician Registration Requirements

Application for Practising Membership necessitates meeting the **Malpractice Insurance** requirements of section 4 of Part F.9 of the SCPP Regulatory Bylaws.

Current bylaws and legislation can be found on the SCPP website at [www.saskpharm.ca](http://www.saskpharm.ca). This document contains interpretations of the bylaws of the Saskatchewan College of Pharmacy Professionals. In the case of conflict between the two documents, the Bylaws will preside.

*Applicants are to comply with the following requirements prior to making an appointment to write the SCPP Jurisprudence exam. These guidelines are subject to the SCPP Bylaws.*

### 1. Graduates from a CCAPP accredited program who have completed 2000 hours of Canadian pharmacy experience in the past three years:

Provide proof of the following to SCPP:

- a) CCAPP Accredited Program – submit a copy of Certificate/Diploma
- b) 2000 hours of Canadian pharmacy experience in past three years – submit copy of Saskatchewan Polytechnic’s Statement of Completion of Work Experience document
- c) Structured Practical Skills Assessment (SPSA CE\_BD-3703) – submit the Statement of Completion that is issued by Saskatchewan Polytechnic
- d) PEBC Qualifying Exam – submit proof of passing

### 2. Graduates from a CCAPP accredited program who have NOT completed 2000 hours of Canadian pharmacy experience in the past three years:

Provide proof of the following to SCPP:

- a) CCAPP Accredited Program – submit a copy of Certificate/Diploma
- b) Structured Practical Training & Assessment (SPTA CE\_BD-3702) – submit the Statement of Completion that is issued by Saskatchewan Polytechnic
- c) PEBC Qualifying Exam – submit proof of passing

### 3. Non-Graduates who have completed 2000 hours of Canadian pharmacy experience in the past three years:

Provide proof of the following to SCPP:

- a) 2000 hours of Canadian pharmacy experience in past three years – submit copy of Saskatchewan Polytechnic’s Statement of Completion of Work Experience document
- b) PEBC Evaluating Exam – submit proof of passing

- c) Bridging Education Program – submit copy of transcript for all four modules
  - d) Structured Practical Skills Assessment (SPSA CE\_BD-3703) – submit the Statement of Completion that is issued by Saskatchewan Polytechnic
  - e) PEBC Qualifying Exam – submit proof of passing
4. **Language Proficiency:** Our language proficiency requirement based on the NAPRA requirements states that no language testing is required unless a “trigger” suggests that a test for English language proficiency is necessary. [Language Proficiency – Pharmacy Technician Policy Statement](#)

NOTE: The examination will not proceed if the SCPP office has not received the above-mentioned items.

5. **Declaration of Canadian Status:** Any person who wishes to become a member must be a Canadian citizen, permanent resident or legally entitled to work in Canada. Proof of your Canadian status must be submitted before your exam with the **original documentation to be presented on the day of your exam.**
6. **Jurisprudence Examination & Fee** – Applicants must successfully complete the jurisprudence examination of the College on ethics and legislation governing the practice of pharmacy in Saskatchewan. The sitting for this online, multiple choice exam is closed book.
- Examinations are held at the College office in Regina by appointment.
  - Contact the Registration Unit to book a sitting time at least two (2) weeks in advance of the exam date at [scppregistration.PHARMTECH@saskpharm.ca](mailto:scppregistration.PHARMTECH@saskpharm.ca).
  - Exam Topics to be responsible for include Federal and Provincial Legislation, Reference Manual material, formulary, and privacy information, SCPP Reference documents and Legislation (Bylaws and *The Pharmacy and Pharmacy Disciplines Act*. The study guide outlining the materials to study may be located on the SCPP website at <https://saskpharm.ca/site/registration/registration?nav=sidebar#jurisprudence>.
  - **Fee of \$309.75** (\$295.00 + \$14.75 GST - subject to change April 1, 2020) for exam is payable the day of the exam by MasterCard, Visa, debit or cheque.
  - Exam has a two-hour time limit and is camera-monitored for security purposes.
7. **Malpractice Insurance Requirement:** The candidate is responsible for obtaining acceptable malpractice insurance which meets the requirements of [SCPP Regulatory Bylaws](#) section 4 of Part F.9. Malpractice insurance is not available through SCPP, nor is it included with the SCPP membership/registration.

Malpractice insurance for Pharmacy Technicians can be obtained through the Pharmacy Association of Saskatchewan (PAS), the advocacy body for pharmacists in Saskatchewan (306-359-7277) or through any other insurance provider that meets the SCPP Bylaws. It is the applicants' responsibility to ensure the insurance purchased meets the SCPP Bylaws.

**8. Online Registration:** Upon successful completion of all requirements you will be supplied login information to complete your online registration with SCPP. Within this application you will be:

- a) Applying for initial registration with SCPP
- b) Applying for a Practising Membership
- c) Declaring your Canadian citizenship status
- d) Confirming acceptable malpractice insurance is in place
- e) Submitting data for the Canadian Institute of Health Information (CIHI)

**9. Registration Fees:**

<b>Registration Candidate Fees (subject to change April 1, 2020)</b>	<b>Membership applied for on or after April 1 applies to the 2019-2020 membership year.</b>		
	<b>NET</b>	<b>GST</b>	<b>TOTAL</b>
<b>Registration</b>	<b>\$ 300.00</b>	<b>\$ 15.00</b>	<b>\$ 315.00</b>
<b>Practising Membership</b>	<b>\$ 765.00</b>	<b>\$ 38.25</b>	<b>\$ 803.25</b>
<b>TOTAL</b>	<b>1,065.00</b>	<b>\$ 53.25</b>	<b>\$1,118.25</b>

\*Membership fee is renewable annually, in advance

Revised: March 2019