



Out-of-Province TRAINED Pharmacy Technician Candidates Registration Requirements

Applies to individuals who recently completed CCAPP-accredited training in another Canadian province, but who are not yet licensed.

Application for Practising Membership necessitates meeting the **Malpractice Insurance** requirements of section 4 of Part F.9 of the SCPP Regulatory Bylaws. Current bylaws and legislation can be found on the SCPP website at www.saskpharm.ca. This document contains interpretations of the bylaws of the Saskatchewan College of Pharmacy Professionals. In the case of conflict between the two documents, the Bylaws will preside.

Applicants are to comply with the following requirements prior to making an appointment to write the SCPP Jurisprudence exam. These guidelines are subject to the SCPP Bylaws.

1. Graduates from a CCAPP accredited program who have completed 2000 hours of Canadian pharmacy experience in the past three years:

Provide proof of the following to SCPP:

- a) CCAPP Accredited Program – submit a copy of Certificate/Diploma
- b) 2000 hours of Canadian pharmacy experience in past three years – submit copy of Saskatchewan Polytechnic's Statement of Completion of Work Experience document
- c) Structured Practical Skills Assessment (SPSA CE_BD-3703) – submit the Statement of Completion that is issued by Saskatchewan Polytechnic
- d) PEBC Qualifying Exam – submit proof of passing

2. Graduates from a CCAPP accredited program who have NOT completed 2000 hours of Canadian pharmacy experience in the past three years:

Provide proof of the following to SCPP:

- a) CCAPP Accredited Program – submit a copy of Certificate/Diploma
- b) Structured Practical Training & Assessment (SPTA CE_BD-3702) – submit the Statement of Completion that is issued by Saskatchewan Polytechnic
- c) PEBC Qualifying Exam – submit proof of passing

3. **Language Proficiency:** Our language proficiency requirement based on the NAPRA requirements states that no language testing is required unless a “trigger” suggests that a test for English language proficiency is necessary. [Language Proficiency – Pharmacy Technician Policy Statement](#)

NOTE: The examination will not proceed if the SCPP office has not received the above-mentioned items.

3. **Declaration of Canadian Status:** Any person who wishes to become a member of SCPP must be a Canadian citizen, or permanent resident, or be legally entitled to work in Canada. Proof of your Canadian status must be submitted before your exam with the **original documentation to be presented on the day of your exam.**

4. **Jurisprudence Examination & Fee** – Applicants must successfully complete the jurisprudence examination of the College on ethics and legislation governing the practice of pharmacy in Saskatchewan.
 - Examinations are held at the College office in Regina by appointment.
 - The sitting for this **online, multiple choice exam is closed book.**
 - Contact the Registration Unit to book a sitting time at least two (2) weeks in advance of the exam date at scppregistration.PHARMTECH@saskpharm.ca.
 - Exam Topics to be responsible for include Federal and Provincial Legislation, Reference Manual material, formulary, and privacy information, SCPP Reference documents and Legislation (Bylaws and *The Pharmacy and Pharmacy Disciplines Act*). The study guide, outlining the materials to study may be located on the SCPP website at <https://saskpharm.ca/site/registration/registration?nav=sidebar#jurisprudence>.
 - **Fee of \$309.75** (\$295.00 + 14.50 GST) (subject to change April 1, 2020) for exam is payable the day of the exam by MasterCard, Visa, debit or cheque.
 - Exam has a two-hour time limit and is camera-monitored for security purposes.

5. **Malpractice Insurance Requirement:** The candidate is responsible for obtaining acceptable malpractice insurance which meets the requirements of the [SCPP Regulatory Bylaws](#) section 4 of Part F.9. Malpractice insurance is not available through the SCPP, nor is the cost included with the SCPP membership/registration.

Malpractice insurance is available through membership with the Pharmacy Association of Saskatchewan (PAS) (306-359-7277), the Canadian Society of Hospital Pharmacists (CSHP) at <http://www.cshp.ca>, the advocacy bodies for pharmacists in Saskatchewan or another insurance provider whose policy meets the SCPP Bylaws. It is the applicants' responsibility to ensure the insurance purchased meets the SCPP Bylaws.

6. **Online Registration** – Upon successful completion of all requirements, applicants will be given login information to complete the online registration. Within this application, candidates will:
 - Apply for initial registration with SCPP
 - Apply for a Practising Membership
 - Declare Canadian citizenship status
 - Confirm acceptable malpractice insurance is in place
 - Submit data for the Canadian Institute of Health Information (CIHI)

7. Fees

Candidate Registration Fees (subject to change April 1, 2020)	Membership applied for on or after April 1 applies to the 2019-2020 membership year.		
	NET	GST	TOTAL
Registration	\$ 395.00	\$ 19.75	\$ 414.75
Practising Membership	\$ 765.00	\$ 38.25	\$ 803.25
TOTAL	\$1,160.00	\$ 58.00	\$1,218.00

*Membership fee is renewable annually, in advance.

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